

**Holy Covenant MCC Board Minutes**  
**September 17, 2020**  
**Via Zoom**

I: Meeting called to order: 7:13 pm via ZOOM  
Present: Joanie Baird, Martha Daniels, Barbara Adams Latsaras,  
Roxann Victory  
Regrets: Sue Calahan  
Guests: Mary Ann Latsaras

II: **Opening Prayer** – ~~Sue Calahan~~ – Rev. Martha Daniels

III: **Check-In:** Barbara & Roxann are good, Martha not feeling well and Joanie is hoping her job with the Census Bureau is extended to the end of October.

The Board received a text message from Sue Calahan, with her resignation as a board member and as the building & grounds manager. The board with regrets, accepted her resignation and thanked her for her service.

IV: **Approval of the Agenda** – Barbara Adams-Latsaras

- Motion to approve the agenda Roxann, 2<sup>nd</sup> by Joanie, all in favor.

V: **Approval of August 2020 Board Minutes** – Barbara Adams-Latsaras

- Motion to approve the August minutes by Roxann, 2<sup>nd</sup> by Barbara, all in favor

VI: **Reports**

**A. Clerks Report – 21 members**

**B. Treasurer's Report – Joanie Baird**

**A. Tithing –**

- a. July 2020 assessment \$1481 x .035 = \$52 which has NOT been paid as of this meeting date.
- b. The 2018 repayment is suspended for now. All prior assessments for 2020 have been paid.

**B. IRS UPDATE –** Nothing received from IRS yet

**C. PPP Loan –** Have not seen anything yet on PNC website

Note: Joanie will apply for PPP loan forgiveness as soon as PNC opens their portal.

**D. Income -** The Checking Account balance is enough to cover our Sept Expenses. However, indirectly we spent about \$1000 out of the Krieger \$10,000 reserve in addition to the \$1500 we allocated for Martha's salary.

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In August 2020 we had a net loss of about (\$2,137)

**D. Bills**

High current bills for **September 2020**:

- Erie Insurance \$292
- Constant Contact annual fee \$148
- Various building and grounds expenses \$562

**E. Need to Approve**

- a) Electric                      \$75 September actual due 9/30/20
  - b) Gas                              \$45 Paid August, September estimated
  - c) Water & Sewer -        \$147 due in October
  - d) AT&T                            \$63 August actual due 9/25/20
  - e) CVLI license for video 2020-2021 - \$248
  - f) Down payment to Marcus - \$500
- Total excluding Martha's salary is \$922 + \$500 for Marcus = \$1,422

Flood repair Designated Fund balance including \$10,000 allocated from the Krieger Bequest less \$6000 building materials is now \$8,253 left as of 9/17.

Motion to pay utilities & Marcus as they become due was moved by Joanie and 2<sup>nd</sup> by Roxann

**C. Pastor's Report**

**Board meeting by remote App**

- Board meeting will be remote for October using ZOOM

**Worship**

We continue to worship via Facebook Live. I am working on using Zoom instead, for greater flexibility. We can use CCLVI-licensed video on the live stream, but we cannot record it, or must edit it out of a recording before we post the recording (to FB, YouTube, our website, etc.). The intent is that the use parallel our authorized use of videos during a Sunday morning worship service—we can use it Sunday morning (when the service is live-streamed) but cannot record it for later use

**Pastoral Care**

I responded to various prayer requests, either privately or via the community prayers on Sunday, by email, phone call or visit. I have provided pastoral support to some struggling members. I continue to support the two men in Cook County Jail via prayers, court support, visits, letters, and phone calls. Pints with

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the Pastor generally gets good attendance—anywhere from two to five or six people—which is about the same attendance as when we were at Irish Times.

**Social Action Ministry**

We continue to support Share Food, Share Love Food Pantry through donations of goods and the time of church volunteers. We need to start and think of where we can distribute 1,000 pairs of Bombas socks

**Education/Formation**

We are working on selecting a book or movie to study this fall. So far I have had no suggestions or inquiries, and the summer study had only two regular participants. I am considering putting the study on hold until after Christmas. People may just be tired of Zooming

**Administration/Flood**

Mary Ann Latsaras will be giving us an update on the renovations. The boiler is in.

We'll discuss the Annual Congregational Business Meeting later tonight, but I hope you were all able to read the memo I sent and/or watch the recorded webinar from late August.

**Community Outreach**

Thrive with Pride Café has begun meeting regularly on the first Thursday of the month at 7 pm. Meetings will include a social time, resource sharing and information, with occasional special guests. Kate Spelman of Age Options and I have begun discussing options for January onward, as well as alternatives in the present. The Illinois Department of Aging has required all its subordinate agencies to refrain from in-person meetings until further notice, so AgeOptions is limited on possibilities for meetings not on Zoom/Skype.

**UFMCC**

The denomination continues to share resources and online events via a weekly newsletter. Various churches are offering virtual concerts, prayer services, and discussion groups.

Our Network Gathering is scheduled for this Saturday at noon via Zoom—I encourage you all to attend if possible.

**Revitalization Team**

I continue my monthly calls with Rev. Dexter Brecht (Imago Dei MCC, Media, PA) and Rev. Joy Simpson (Joy MCC, Dayton, OH).

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**C. Pastor's Report (cont.)**

**Other**

The report for the Louisville Institute grant is due September 30, so I will be taking September 28-30 to finish that up and get it to them.

**VII Continued Items**

**A. Building and Grounds Mary Ann Latsaras**

**1. Progress on Boiler**

Boiler installed but need a different valve. Bill is awaiting for that part to come in to install. Original valve was defective.

**2. Progress on Plumbing Work**

Joe Stephens having some issues coming to finish the work. Mary Ann has moved the downspouts to avoid seepage. Joe has moved the sump pump drainage outside closer to the parking lot. The work Joe did helped us with not getting any water. Mary Ann had a conversation with Joe. Joe will either put in the check valve or do the plumbing for the kitchen.

The Board wants Joe to finish the check valve as he has been paid to do so.

**3. Progress on Fellowship Hall Rehab**

Work on Fellowship Hall starts on Monday 9/28 with Marcus.

Mary Ann recommends only one stove and replace with a 30" cabinet & 30" wall cabinet. Mar can get pricing for a new stove and will send to the Board the pricing for one more floor cabinet and wall cabinet.

Mary Ann will get pricing from Marcus for the kitchen cabinet install.

**4. Other Work on Building**

Mary Ann continues to work on the outside of the building, getting mulch from the Brookfield mulch pit to put around the church.

**B. Fundraisers**

Painting parties, Yankee Candle, Zoom Bingo, Live auction. Hamburger Mary's where Drag Queen Bingo was held is permanently closed.

**C. UFMCC News – None**

**D. Social Media Coordinator – Need to update the website**

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**E. Revitalization Program** – No meetings being held

**F. Planning for the Future**

a. Annual Congregational Business Meeting – Dates set for meeting  
10/18 – Reports are due & nominations for the board due  
10/25 – Congregational forum via Zoom  
11/15 – Congregational Meeting

- Barbara to make the Board Member Application fill-able as a PDF. Barbara also to make the application fillable on the website.
- We need to record the minutes for Congregational meeting to save for a year.
- Barbara to send out a special newsletter by the end of the month with Martha's approval.

Roxann motioned to have the Congregational meeting on 11/15 and Martha 2<sup>nd</sup>. All in favor.

**VIII New Business**

**A. Meditation Group**

Mary Ann's meditation group has asked if it can be held in the church as it is too hard to meet on Zoom. It would be 2 times a month following strict CDC guidelines. There will be social distancing, hand sanitizer, masks, and temperature checks.

Motion to let Mary Ann have meetings by Roxann and 2<sup>nd</sup> by Joanie. All in favor.

**IX: Executive Session**

**A. None**

Move to end the meeting at 9:46 pm by Barbara and 2<sup>nd</sup> by Roxann. All in favor.

Closing prayer by Joanie Baird