

# Holy Covenant MCC Board Minutes

## September 2019

I: Meeting called to order: 7:50 pm  
Present: Martha Daniels, Barbara Adams Latsaras, tory, Sue Calahan, Joanie Baird  
Regrets:  
Guests:

II: **Opening Prayer** – Barbara Adams Latsaras

III: **Check in** – Martha is on the Elmhurst Choral Union (ECU) based out of Elmhurst College. There is a fundraiser at Portillos at Rte 83rd and I 55 on 9/25. There is a 20% donation to the ECU from what you purchase. Martha tried out and was accepted to join and will have practice on Tuesday nights There are two concerts around Christmas time. More information as it gets closer.

Barb is fine, Roxann is still great, Sue was almost killed by a truck on her way back from Seneca as her mirror was destroyed. She will file a police report with the state. Joanie is sick and still has a job.

IV: **Approval of the Agenda** – Barbara Adams Latsaras

- Motion to approve the agenda by Roxann, 2<sup>nd</sup> by Sue, all in favor

V: **Approval of August 2019 Board Minutes** - Barbara Adams Latsaras

- Motion to approve the August minutes by Rox, seconded by Roxann, all in favor.

VI: **Reports**

A. **Clerk's Report** (verbal) – Barbara Adams Latsaras

- We are holding at 24 members – adults and 2-children
- We are looking towards cleaning the members list

B. **Treasurer's Report**

Will pay partial Cokesbury, Electric Church Mutual.

- Incoming giving for May \$2300, June \$4,000, July \$2100 and August \$2200
- Make a listing of four bills and put into this week bulleting that the church needs help with. Motion to put into bulletin by Sue 2<sup>nd</sup> by Rox, all approved.

C. **Tithe**

- In touch with Marina for July and August 2018. Nothing paid in tithes this month and on hold

D. **Pastor's Notes**

**Worship**

The process of worship planning for the fall and Advent continues.

Rev. Doreen Sturba-DeZur will be our supply preacher on October 20 and November 3. Rev. Nilsa Irizarry will be leading worship on December 29.

# Holy Covenant MCC Board Minutes

## September 2019

### **Pastoral Care**

I responded to various prayer requests, either privately or via the community prayers on Sunday. I continue to support the two men in Cook County Jail via prayers, court support, visits, letters, and phone calls.

### **Social Action Ministry**

We continue as usual with Share Food Share Love.

I will be meeting with AgeOptions on October 8 to discuss the details of our work with them.

### **Education/Formation**

The Holy Covenant Little Free Library is set up! It's on the honor system—as the sign says, “Bring one; read one; leave one.” Financial Peace University, a faith-based financial health program, will begin on September 22 and will continue for nine sessions (except for October 27 (Congregational Forum) and November 10 (Congregational Meeting)). I will be coordinating that with Niki Conway

### **Administration**

I will be gone Friday, October 18 – Monday, October 21 for my sister's birthday (Rev. Doreen will be leading worship on October 20). In November, I have my planned writing retreat, Friday November 1- Monday, November 4 (Rev. Doreen preaching on November 3). I will be in town for Christmas this year, as Ben and Caitlin are planning to be here, however, I plan to take a few days between Christmas and New Year's to travel to Michigan and Windsor. Rev. Nilsa will be leading worship on December 29.

### **Personnel—Executive Session**

### **Community Outreach**

There are several events in the community—I post the flyers as they are available and put them in What's Happening at Holy Covenant.

### **MCC**

Rev. Tijuana Gray has stepped down as leader of the North Central Network, and Rev. Carolyn Mobley-Brown is now leading the network, with Rev. Michael Cooper and Rev. Tory Topjian. Our network has been invited to join with the Central network (I think that is what it is called) for an anniversary celebration at Joy MCC in Dayton, OH. Singer Shawn Thomas and Rev. Elder Cecilia Eggleston will be part of those celebrations

Motion to accept all reports – Sue Calahan motions, 2<sup>nd</sup> by Roxann Victory, all approved

### **VIII: Continued Items**

#### **A. Buildings and Grounds – Sue Calahan**

- Call Brookfield to check on any codes for handicap bars and what we need to do
- Sensor light over back of garage needs to be checked
- Martha to write something on the Flying Cross for October 12<sup>th</sup> dedication. Barbara to send to all news stations and newspapers as a Press Release. Put an announcement to bring something to the reception on Oct. 12<sup>th</sup>.

## **Holy Covenant MCC Board Minutes September 2019**

- Outside sign needs new bulbs

### **B. Fundraising – Rev. Martha Daniels**

- HamBingo will be at Hamburger Mary's in Oak Park on the following dates with the Board Member responsible for each month noted. Need more gifts. Rox will make vouchers to give as gifts for the next DQB. Need gift cards and bags.
  - October 27<sup>th</sup> – Barbara
  - November 24<sup>th</sup> – Sue
  - December 8<sup>th</sup> - Joanie
- Church fall dance is scheduled for 11/9 – Sue to get liquor license and it will be a Karaoke type dance but with song prizes
- Church decorating for Christmas is 11/30
- Garage sale will have \$2 and \$5 tables. Holly to have a clothes line to hang clothes and see by bags. Will give extra stuff to Brown Elephant and other organizations.

### **Other fundraising ideas**

- Wine & paint night at Hamburger Mary's
- Pot lucks with different themes of food
- Dinner at LIPS
- Drury Lane trip
- Ravinia for 2020
- HC have a retreat at a center for us and groups
- Brookfield connections

### **C. UFMCC News – Rev. Martha Daniels**

Nothing to report

### **D. Social Media Coordinator – Barbara Adams Latsaras.**

- Continuing to add sermon videos to the website and upload to YouTube
- Continued posting to Instagram and Facebook
- Sending out newsletter monthly with Constant Contact – 172 total contacts with a separate mailing list of 22 being identifiable Holy Covenant congregants

### **E. Revitalization – Rev. Martha Daniels**

- Roxann, Andrew and Martha met and talked about fundraisers

### **F. AgeOptions Project**

- a. Martha to meet with AgeOptions on October 8<sup>th</sup> and will report back to the Board

### **G. Financial Peace University (with Niki C)**

- Financial Peace meeting has started after services

# Holy Covenant MCC Board Minutes September 2019

## H. Congregational Meeting dates and preparation

- Board vacancies: Applications on back table as of 9/15 and are due by Oct 20<sup>th</sup>.
  - Joanie is up for reelection
  - Barbara, Roxann and Susan have one more year on the Board
  - Terms for Board is 2-years staggered up to 5 people on the Board
  - Openings for the Board is to be posted by September 15, 2019
  - Need a lay delegate
  - Barb to make ballots once applications are handed in
  - Ballot counters possible Kathy and Bob.

c. **Reports** – Due to Rev. Martha by October 21<sup>st</sup>.

### I. Pastoral Evaluation

Martha not happy with the rating system of evaluation. Congregation is not aware of all she does. She would like a separate evaluation from Board and have separate conversations with congregants.

Barbara will re-do the pastoral evaluation for the congregation. Board to still determine how to do the evaluation at October Board meeting. Barb and Martha to sit down and go over the evaluation

Martha wants to redo the evaluation for next year and for it to be a covenant between the Reverend and the church. Pastoral evaluation to be done September 8<sup>th</sup> through the 29<sup>th</sup>.

## IX: New Business

**A. Pastor Contract** – The Pastoral Contract ends at the end of the year. The contract will have to be revised for 2020 after July 1, 2020. Barb and Martha to get together to discuss.

## IX: Executive Session if needed (closed)

### Moved to Executive session at 9:32 pm

- 9:32 by Rox moved and 2<sup>nd</sup> by Sue. All in favor
- update – Rev. Martha Daniels updated the Board on a personnel matter.  
None

Moved out of Executive Session at 10:10 pm Barb moved and Rox 2<sup>nd</sup>. All in favor.

Barb moved to end meeting at 10:11 pm and Rox 2<sup>nd</sup>. All in favor

Closing prayer: Sue Calahan