

Holy Covenant MCC Board Minutes
October 21, 2021
Via Zoom

I: Meeting called to order: 7:06 pm

Present: Joanie Baird, Martha Daniels, Barbara Adams Latsaras,
Roxann Victory

Regrets:

Guests:

II: Opening Prayer – Barbara Adams Latsaras

III: Check-In:

- Barbara has been busy finishing up the church.
- Joanie has been working a lot.
- Roxann is now permanently working from home. Taking Colin on a small vacation.
- Martha continues her physical therapy for her ankle. Her car broke down and needs to be checked.

IV: Approval of the October Agenda – Barbara Adams-Latsaras

- Motion to approve the agenda Roxann, 2nd by Joanie, all in favor.

V: Approval of September 2021 Board Minutes – Barbara Adams-Latsaras

- Motion to approve the September minutes by Roxann, 2nd by Joanie, all favor

VI : Reports

A. Clerks Report – 21 adults, 2 children

B. Treasurer's Report – Joanie Baird

Tithing – August 2021 assessment $\$4,849 \times .035 = \170 ,
which has been paid.

IRS UPDATE – Was paid and was received by IRS. Received the green
postcard from USPS back that it was received.

PPP Loan – We have received forgiveness for the first PPP loan, PNC did
deduct a payment of \$763 from the Designated Fund. However, John
Sadler, my contact for PPP loans at PNC, assured me that it would ultimately
be refunded at some point.

Holy Covenant MCC Board Minutes
October 21, 2021
Via Zoom

PPP Loan (cont) – We did receive an email regarding the 2nd PPP loan to apply for forgiveness which I will do sometime this week.

Income - In September 2021 we had total Operating revenue of, \$1,698, not including \$255 Designated for the Carpet Installation. This resulted in Net Deficit of almost (\$1850) for September 2021.

Our current Operating Fund cash balance as of 10/20/21 was about \$5,702, plus two Sunday's estimated total \$500, Less \$343 October unpaid bills (including Assessment and Pension) leaves 10/30/21 Operating Fund checking account balance estimated to be \$3,359, after paying Martha's salary for November (\$2500).

We have been running an average deficit of about \$2000 from month to month over the last few months. On the other hand, Dec we should get some extra year end giving. This could still allow the Krieger Fund to last until Jan or Feb 2022, but beyond that, our reserve will probably be used up.

Bills October 2021 which were approved already via email:

a) Electric	\$ 72 Actual
b) Gas	\$ 50 Estimate
c) AT&T	\$ 53 Fiber for internet
d) Erie Insurance	\$ 341 Monthly
<u>Total Bills</u>	<u>\$ 516</u>

Flood repair Designated Fund balance is about \$8 as of 8/17/21.
NOTE: Pension for Q3 is $21 * 1.75 = \$110$ which is also due in October.

There was general discussion about 2022 budget to be presented to the congregation for the annual meeting. There was a motion to accept the 2022 budget based on the 2021 budget with the Pastor's salary at 80%.

Motion to approve the 2022 budget and pay bills as they become due was moved by Roxann and 2nd by Barbara, all in favor.

Holy Covenant MCC Board Minutes
October 21, 2021
Via Zoom

C. Pastor's Report

Worship

We continue to worship via livestream (FaceBook Live). We are hoping for a return to in-person worship by November 7, which would also allow for an in-person congregational meeting on the 14th. November 7 would be a celebration of All Saints. November 21 will be an observance of Trans Day of Remembrance. Advent begins November 28, so we will be decorating the church for Christmas, November 27. We will offer a Longest Night service via livestream on Tuesday, December 21 at 7pm.

Pastoral Care

I have shared prayers for several individuals. I continue to support the two men in Cook County Jail. I continue to be available for support as needed.

Social Action Ministry

We are waiting for our next shipment of Bombas socks to donate at various locations which will arrive in 2022. Members continue to support Share Food, Share Love Food Pantry.

Administration

I have reviewed my usual activities and compared them to my contract, with an eye to keeping my hours to the 32 hours contracted for. I'll be discussing that as a separate topic after this report.

Community Outreach

SAGE continues to meet by Zoom—mostly simply for check-ins and updates. The Brookfield/LaGrange Ministerium has begun to meet in person again, although I was not able to attend the August meeting.

Thrive with Pride

The large group continues to meet via Zoom on the last Tuesday of the month at 11 am. Our smaller group (the cafe) meets on the first Thursday of the month at 7 pm. We will continue to meet by Zoom until the Illinois Department on Aging drops the ban on in-person meetings.

Revitalization Team

Our Blessing of the Animals was held on October 2, with two dogs and a cat in attendance (accompanied by six humans). It was well received. I would like to

Holy Covenant MCC Board Minutes
October 21, 2021
Via Zoom

repeat this in the future and improve the publicity. We are considering holding a fire bowl on October 30 or 31. I'd like to have the input from the Board on support for this event. I continue to meet with Rev. Dexter monthly.

UFMCC

I have submitted the paperwork for the renewal of my clergy license. Please note the regional network gathering on November 19-21 in Milwaukee. I will probably attend the daytime events on the 20th. Carpooling would be welcome!

Rev. Martha submitted her grant request to the Louisville Institute which she may call Rainbow Bridges to continue with her prison ministry. Notification of awards in November 2021.

Other:

My mobility continues to improve, and my physical therapist is very pleased with my progress. I'm still not 100%, and will not be, for probably many months—about a year after the break. Looking ahead to being in the church for worship, I will most likely use the outside stairs, at least at first, to access the sanctuary, until my ankle feels more stable. The women's weekend away was a great success. A total of eleven women gathered over the weekend at the lovely home of Pat McGrath's son Mike for conversation, card games, fishing, good eating (we have great cooks among us!), and just plain good times. Many thanks to Pat for making this possible!

Motion to accept the Clerk, Treasurer & Pastor's report by Barbara, 2nd by Roxann, all in favor.

VII Continued Items

A. Building and Grounds

1. Sign Update

Still getting quotes on the sign. Issue is with materials.

2. B & G update

Mary Ann is working on the upstairs inside and the carpeting will be installed on the stairs on 10/31 by Santiago. Mary Ann estimates that the upstairs will be done by November 3rd and in time for November 7th services.

B. Fundraisers

A. Drag Queen Bingo - Still looking for a drag queen to call the numbers. It would be on Thursday nights at Pub 78.

Holy Covenant MCC Board Minutes
October 21, 2021
Via Zoom

- B. Gift Wrapping** – We have committed to November 4th, Saturday 12pm to 2 pm and December 4th, Sunday 2pm to 4pm at Anderson Books in Naperville to gift wrap books. A tip jar will be available, and any monies put in the jar will go to Holy Covenant.
- C. UFMCC News - North Central Network Gathering /Milwaukee Anniversary Celebration**
Martha and maybe a few others may attend on Saturday for a day trip November 19-21. This was advertised in “What’s Happening at Holy Covenant”.
- D. Social Media Coordinator**
Have changed the website for October, continued Constant Contact every week and update Facebook as needed. Events updated in the calendar and Giving Tuesday is November 30th in which Barbara will promote on Facebook, Website, Instagram and Twitter.
- E. Revitalization Program**
See the Pastor notes above.
- F. Planning for the Future**
We are watching the COVID numbers and the CDC with the state mask mandate. Hybrid worship to start on November 7 with masks, temperature and hand sanitizers used.
- G. Annual Congregational Meeting Planning**
We decided to have the meeting in person and will have paper ballots.

VIII New Business

- A. Clergy License**
This was approved with the bills to be paid before November 1st. It is \$175.
- B. Annual Congregational Meeting**
The date of November 14th was set for Annual Congregational Meeting. There are two Board positions open. Joanie will run again and there is an open slot.

Motion to go into Executive Session by Barbara 2nd by Joanie at 9:11

Holy Covenant MCC Board Minutes
October 21, 2021
Via Zoom

IX: Executive Session

General discussion about Treasure's responsibility.

Motion to adjourn Executive Session at 9:33 by Joanie and 2nd by Barbara. All in favor.

Closing prayer by Rev. Martha Daniels

Motion to adjourn at 9:35 pm moved by Roxann and 2nd by Joanie,
All in favor.