

Holy Covenant MCC Board Minutes
October 15, 2020
Via Zoom

- I: Meeting called to order: 7:08 pm via ZOOM
Present: Joanie Baird, Martha Daniels, Barbara Adams Latsaras,
Roxann Victory
Regrets:
Guests: Mary Ann Latsaras
- II: **Opening Prayer** – Roxann Victory
- III: **Check-In:** Barbara has semi-retired from her job, maybe will work part-time.
Joanie's census job has ended. Roxann is working a lot and everything is good.
Martha is good, her mom needs a new walker.
- IV: **Approval of the Agenda** – Barbara Adams-Latsaras
- Motion to approve the agenda Barbara, 2nd by Roxann, all in favor.
- V: **Approval of September 2020 Board Minutes** – Barbara Adams-Latsaras
- Motion to approve the September minutes by Roxann, 2nd by Joanie, all in favor
- VI: **Reports**
- A. Clerks Report** – 21 members, and a quorum for the congregational meeting will be 5-people
- B. Treasurer's Report** – Joanie Baird
- A. Tithing** –
- a. Sept 2020 assessment $\$862 \times .035 = \30 which has been paid.
The 2018 repayment is suspended for now. All prior assessments for 2020 have been paid.
- B. IRS UPDATE** – A letter from the IRS was delivered to us on 10/15 saying that we needed to provide more information and that the fine now was up to \$1,017.72. All paperwork that could be found has been submitted so the Board decided to pay the penalty from the tax paperwork that was not filed correctly in 2016. We now consider the IRS case closed. Joanie will cut the check for the IRS this weekend and it will be mailed via USPS certified and registered so we receive back a signature that the check has been received.
- There was a motion by approve the IRS payment by Roxann with a 2nd by Joanie. All in favor.

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C. PPP Loan – Have not seen anything yet on PNC website

Note: Joanie will apply for PPP loan forgiveness as soon as PNC opens their portal.

D. Income - The Checking Account balance is enough to cover our October Expenses. However, indirectly we spent about \$1800 out of the Krieger \$10,000 reserve in addition to the \$1500 we allocated for Martha's salary.

In Sept 2020 we had a net loss of about (-\$3315) before adding in the allocation from the Krieger Bequest \$1500 = net loss of (-1815)

Bills

High current bills for **September 2020**:

- Erie Insurance \$292
- CVLI \$248

Need to Approve

- a) Electric \$69 October estimate
 - b) Gas \$45 October estimated
 - c) AT&T \$63 August actual due 10/29/20
 - d) CVLI license for video 2020-2021 - \$248
 - e) Erie Insurance (Liability. Multi-peril & Workers Comp - \$292
- Total excluding Martha's salary is \$485

Flood repair Designated Fund balance is now \$3869 left as of 10/15, net of the Jack Hammer deposit \$200, which we should get some of it back.

Current Balance in the Krieger Bequest is about \$26,062 after allocating the Salary subsidy for Nov 1 paycheck \$1500. (This does not take into account any temporary "borrowing" to cover current expenses.)

Motion to pay utilities & Marcus as they become due was moved by Joanie and 2nd by Roxann

E. Draft budget for 2021

Discussion was had by going through each line item with additions and subtractions made where needed on line items. The 2021 budget was then deemed acceptable to present to the congregation. A motion to submit the proposed budget by Joanie and was 2nd by Barbara. All in favor.

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C. Pastor's Report

Board meeting by remote App

- Board meeting will be remote for November using ZOOM

Worship

We continue to worship via Facebook Live. Barb Adams-Latsaras and I are working on the technical aspects of livestreaming on Zoom to Facebook, and of streaming from the church sanctuary. Using Zoom would also allow us to record members reading Scripture or prayers, and then show the recording via "share screen" in Zoom.

The idea of streaming from the church is to give the attendees more of a feeling of being back in the church—and it's more photogenic than my study! As we move into Thanksgiving, Advent, and Christmas, the sense of church will become more and more important for people, and by streaming from the sanctuary, we can offer that.

Pastoral Care

I responded to various prayer requests, either privately or via the community prayers on Sunday, by email, phone call or visit. I have provided pastoral support to some struggling members. I continue to support the two men in Cook County Jail via prayers, court support, visits, letters, and phone calls. Pints with the Pastor did not get any love this month—no one came. But previously we've been doing well (over the summer and last month), so I am not worried.

Social Action Ministry

We continue to support Share Food, Share Love Food Pantry through donations of goods and the time of church volunteers. We need to start and think of where we can distribute 1,000 pairs of Bombas socks

Education/Formation

Because I have had no responses to my requests for suggestions for a book study/discussion this fall, I am putting that on hold until January. We would not be able to have many meetings, anyway, with the Congregational Forum, Congregational Meeting, Thanksgiving and Christmas all in the next eight weeks.

Administration/Flood

Mary Ann Latsaras will be giving us an update on the renovations.

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Community Outreach

Holy Covenant's Thrive with Pride Café is meeting regularly on the first Thursday of the month at 7 pm via Zoom (the Illinois Department on Aging has told all the agencies under its umbrella to refrain from in-person meetings the rest of the year and possibly into 2021). Meetings include a social time, resource sharing and information, with occasional special guests. Larger meetings are led by Kate Spelman of AgeOptions, and include a presentation on a topic of interest (financial issues, legal questions, housing, health, etc.). These are recorded and are part of the smaller groups' sessions.

UFMCC

The denomination continues to share resources and online events via a weekly newsletter. Various churches are offering virtual concerts, prayer services, and discussion groups.

Our Network Gathering was held on Saturday, September 26 via Zoom. Representatives from most churches were there, including three from Holy Covenant, and it was good to see friends and colleagues, even if it was virtual. Rev. Elder Cecelia Eggleston, the Moderator of MCC, also spoke, and took some questions as well.

Revitalization Team

I continue my monthly calls with Rev. Dexter Brecht (Imago Dei MCC, Media, PA) and Rev. Joy Simpson (Joy MCC, Dayton, OH).

C. Pastor's Report (cont.)

Other

The deadline for the report for the Louisville Institute grant has been extended to December 31, 2020. I plan to take a couple of days in November and December to finish that up and get it to them.

I was elected to the Board of the Elmhurst Choral Union and have been suggested for the position of Corresponding Secretary—just waiting for confirmation from the Board at our next meeting.

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VII Continued Items

A. Building and Grounds Mary Ann Latsaras

1. Progress on Plumbing Work

The Board decided to part ways with Joe Stephens and have hired another Joe to finish putting in the check-valve. He will be in on Monday to install the valve. Mary Ann and Marcus jackhammered the rest of the concrete that Joe needed to put in the check-valve. There was discussion about not putting in the cleanout piece and that will be discussed with Joe over the weekend. Mary Ann will get back to the board about the discussion.

3. Progress on Fellowship Hall Rehab

Marcus and Mary Ann have been working on Fellowship Hall and 95% of the taping and mudding is done. By Sunday, all three offices will be painted and possibly the hall will be done. Once done, Marcus can start the flooring in the offices and kitchen. Then the kitchen wall cabinets can be installed.

4. Other Work on Building

The look of the outside grounds is beautiful Mary Ann has done a wonderful job of pulling out and replacing plants around the building.

Mulch was placed around the building and bulbs were planted. The front still needs to be done and also by the parking lot.

B. Fundraisers

Roxann and Martha will meet to discuss

C. UFMCC News – None

D. Social Media Coordinator – Have changed the website for October Pink for Breast Cancer. Also updated the Facebook page with the same image.

E. Revitalization Program – I continue my monthly calls with Rev. Dexter Brecht (Imago Dei MCC, Media, PA) and Rev. Joy Simpson (Joy MCC, Dayton, OH).

F. Planning for the Future

a. Annual Congregational Business Meeting –

- Tested out Zoom with the board on polling, separate rooms etc.
- Only 2 applications received for the Board

VIII New Business

A. None

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IX: Executive Session

A. None

Move to end the meeting at 9:59 pm by Roxann and 2nd by Joanie. All in favor.

Closing prayer by Barbara Adams Latsaras