

**Holy Covenant MCC Board Minutes**  
**November 18, 2021**  
**In-person**

- I:** Meeting called to order: 7:28 pm  
Present: Joanie Baird, Martha Daniels, Barbara Adams Latsaras,  
Roxann Victory  
Regrets:  
Guests: Antwain Steele – C & N Construction
- II: Opening Prayer** – Roxann Victory
- III: Check-In:**
- Barbara - Gracie Ann has not been feeling well and is going to the vet 11/24/21
  - Joanie - everything is normal, job is okay, got booster COVID shot
  - Roxann - is good
  - Martha – Last PT is next week along with COVID booster shot. Thanksgiving is at Ben and Caitlin with her family. Received her grant from Louisville Inst.
- IV: Approval of the October Agenda** – Barbara Adams-Latsaras
- Motion was made to add Antwain Steele to appear and talk to the Board about roof repairs first before any work that the Board has to tackle. Roxann moved and Barbara 2<sup>nd</sup>. All in favor.
- V: Approval of October 2021 Board Minutes** – Barbara Adams-Latsaras
- Motion to approve the October minutes by Roxann, 2<sup>nd</sup> by Joanie, all favor
- VI: Selection of Board Officers**  
The new 2022 Board of Directors is as follows:  
**Treasurer** – Joanie Baird  
**Vice-Moderator** – Roxann Victory  
**Board Clerk** – Barbara Adams Latsaras  
**Lay Delegate** - Martha moves for Jim Ulisse to be our lay delegate and Joanie 2<sup>nd</sup>. Holly Blonde is stepping down.
- VII : Reports**
- A. Clerks Report** – 21 adults, 2 children

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**B. Treasurer's Report – Joanie Baird**

**Tithing** – October 2021 assessment \$1,992 x .035 = \$70, which has been paid.

**IRS UPDATE** – Was paid and was received by IRS. Received the green postcard from USPS back that it was received.

**PPP Loan** – We have received forgiveness for the first PPP loan, PNC did deduct a payment of \$763 from the Designated Fund. The September payment was refunded. There was no payment deducted in any other month.

**PPP Loan (cont)** – The 2<sup>nd</sup> PPP loan forgiveness has been applied for

**Income** - In October 2021 we had total Operating revenue of,\$1,992 and expenses of \$3,773, so we had a Net Deficit of (\$1781) for October 2021.

Our current Operating Fund cas balance as of 11/17/21 was about \$4,630, plus two Sunday's estimated total \$600, less \$378 November unpaid bills leaves 11/30/21 Operating Fund checking account balance estimated to be \$2,973 after paying Martha's salary for December of \$2,500.

We have been running an average deficit of about \$2000 from month to month over the last few months. On the other hand, Dec we should get some extra year end giving. This could still allow the Krieger Fund to last until Jan or Feb 2022 but beyond that, our reserve will probably be used up

**Bills November 2021 which were approved already via email:**

a) Electric	\$ 86 Actual
b) Gas	\$ 75 Estimate
c) AT&T	\$ 52 Fiber for internet
d) Water & Sewer	\$165
e) Erie Insurance	\$ 341 Monthly
<u>Total Bills</u>	<u>\$ 719</u>

Flood repair Designated Fund balance is about \$8 as of 10/31/21.

Motion to approve the 2022 budget and pay bills as they become due was moved by Barbara and 2<sup>nd</sup> by Barbara, all in favor.

**Holy Covenant MCC Board Minutes**  
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**C. Pastor's Report**

**Worship**

We have begun hybrid (both livestream on FaceBook Live and in-person) worship! We are still working on this, the main issue being audio and copyright questions. The Worship Team met Wednesday, November 3 and Wednesday, November 17. We are working on plans for the rest of the fall and Advent. A baptism (1 adult and 1 child) is planned for December 19 during service. I am meeting with another family in early December to plan a baptism for their child in 2022.

**Pastoral Care**

I have shared prayers for several individuals. I continue to support the two men in Cook County Jail. I continue to be available for support as needed.

**Social Action Ministry**

Share Food, Share Love Food Pantry is planning their move, scheduled to take place right after Thanksgiving. They plan to return to client choice distribution (like grocery shopping) once they have moved, rather than prepacked bags. BEDS Plus continues to serve clients via hotels vouchers, rapid rehoming and other methods of support, rather than extensive in-person assistance, due to continuing COVID concerns. A list of resources was recently distributed to community partners wishing to help BEDS; we will include some of them in our newsletter. BEDS has not yet returned to the rotating shelter program with local churches.

**Administration**

I am in the office one or two days a week—usually part of a day, to work around AA and my meetings and activities. When I am not working at the church or at a meeting, I am working from home.

**Community Outreach**

SAGE continues to meet by Zoom—mostly simply for check-ins and updates. The Brookfield/LaGrange Ministerium has begun to meet in person again. We will not be holding our usual interfaith Thanksgiving service this year. We have not decided about Good Friday yet. We are having conversations about a lectionary discussion group for the clergy—I volunteered our space and to coordinate if we do go forward with it. I'll let you know the details when we have them.

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#### **Thrive with Pride**

The large group continues to meet via Zoom on the last Tuesday of the month at 11 am. Our smaller group (the cafe) meets on the first Thursday of the month at 7 pm. The next large group meeting will be November 23 at 11 via Zoom, and the topic will be dementia and caretakers. Our small group will meet December 2 at 7 pm. I also attended a leadership meeting on Tuesday, November 16 (via Zoom).

#### **Revitalization Team**

We had a bonfire/homecoming in late October or early November. We used the gravel area in front of the garage; Barb and Mary Ann loaned the church their firepit. Kathy Fritsch and I supplied refreshments. We had a good turnout—12 people gathered to enjoy the fire and treats. I continue to meet with Rev. Dexter.

#### **UFMCC**

I continue to participate in the Thriving in Ministry program. I attended a webinar on grants for pastoral respite, which is part of this program. I will be attending the Regional Gathering in Milwaukee on Saturday the 20<sup>th</sup> with Jim U.

I also attended a webinar sponsored by the LGBTQ Religious Archives Network, which featured an interview with Rev. Zachary Jones of The Unity Fellowship, regarding Archbishop Carl Bean, who passed away suddenly recently. He was the founder of the Unity Fellowship. I also attended a second presentation by LGBTQ-RAN featuring MCC's own Rev Elder Troy Perry

#### **Other:**

I published a blog entry for the RevGalBlogPals on October 27.

I have not yet heard from the Louisville Institute about my grant application.

I attended a daylong continuing education webinar on trauma, geared to pastors and caregivers, on how to support people who are experiencing trauma of various kinds. It was sponsored by Wesley Theological Seminary and the Lewis Center for Leadership.

On November 16 (Tuesday), I attended a presentation at Plymouth Place on the spiritual connection for individuals living with dementia or Alzheimer's.

My ankle continues to heal; stairs remain difficult for me, but otherwise I am back to my usual activities. I have completed physical therapy.

Motion to accept the Clerk, Treasurer & Pastor's report by Roxann, 2<sup>nd</sup> by Barbara, all in favor.

**Holy Covenant MCC Board Minutes**  
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**VII Continued Items**

**A. Building and Grounds**

**1. Roof Leaking Issues**

Mary Ann Latsaras set up an appointment with Antwain Steel of C&N Construction to stop in and talk with the Board regarding the roof and siding replaced because of storms of 6/12/21. Mary Ann was not at the Board meeting so the Board will be talking it over with Mary Ann at a later date. One night while Mary Ann was at church overnight, she noticed a lot of issues with the roof when it was raining heavily.

Antwain says on 6/12/21 we had a lot of hail that day with heavy rain. He would like to do an inspection of our roof (church and garage) and will start a claim with Erie Insurance for damages. He will take care of our deductible up to \$1,000. He also stated that we would have to pay for plywood for the roof should planking not be approved from Erie.

The warranty would cost us \$750 which is extra coverage over their regular warranty.

With the claim, Erie would send us the check and HC would pay C & N Construction. They will give us a few checks to pay for the work as it is done. Antwain also stated we have up to a year to file a claim, but we should try to talk it over with Mary Ann before the end of the year.

The work will include gutters and new roofs on garage and church, siding on both buildings. Antwain estimated the work to be about \$38K and that insurance will have a summary for us should we decide to do the work.

**Holy Covenant MCC Board Minutes**  
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**2. B & G update**

Mary Ann has to touch up the labyrinth and do some small chores to finish the church. We opened on November 7th.

**B. Fundraisers**

A. Drag Queen Bingo – Martha will be contacting someone to find a Drag Queen for Bingo. It would be on Thursday nights at Pub 78.

B. **Gift Wrapping** – We have committed to November 28<sup>th</sup>, Saturday 12pm to 2 pm and December 4<sup>th</sup>, Sunday 2pm to 4pm at Anderson Books in Naperville to gift wrap books. A tip jar will be available, and any monies put in the jar will go to Holy Covenant. Barbara and Rev. Martha will be doing the November 28<sup>th</sup> date and Holly with Rev. Martha will be doing the December 4<sup>th</sup> date.

**C. UFMCC News - North Central Network Gathering /Milwaukee Anniversary Celebration**

Rev. Martha and Jim Ulisse will attend Saturday November 20th.

**D. Social Media Coordinator**

Have changed the website for November, continued Constant Contact every week and update Facebook as needed. Events updated in the calendar and Giving Tuesday is November 30<sup>th</sup> in which Barbara will promote on Facebook, Website, Instagram and Twitter.

Network for Good (Facebook giving) has been updated to be direct deposit instead of a check.

Barbara had Holy Covenant join Every.org for Giving Tuesday. She will add the Board to the approved admins.

Barbara had applied to Canva for the church for free usage and it was approved. Canva is an online design portal for all kinds of work including ads, presentations, flyers, etc.

Barbara asked for approval to put an ad into the Landmark using the Age Options funds for \$110. It was moved by Roxann and 2<sup>nd</sup> by Joanie. All approved.

**E. Revitalization Program**

See the Pastor notes above.

**Holy Covenant MCC Board Minutes**  
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**F. Planning for the Future**

To be removed in December. Nothing to report for November.

**VIII New Business**

**A. MCC Annual Report**

The Board during the meeting helped Rev. Martha fill our 41 pages for the Annual report for UFMCC.

**B. Vote To Approve Changing Registered Agent with State of Illinois**

This was done by email vote on October 23<sup>rd</sup> which was moved by Roxann and 2<sup>nd</sup> by Martha all approved. Joanie and Barbara have submitted the paperwork to the State of Illinois so we can now file for our Tax Exempt certificate.

Motion to go into Executive Session by Roxann 2<sup>nd</sup> by Joanie at 8:30

**IX: Executive Session**

General discussion about reimbursement of \$500 to an individual involved with renovation. The Board decided to reimburse an individual \$500 for funds expended on the church renovation.

Motion was by Joanie and 2<sup>nd</sup> by Roxann, Barbara abstained.

Motion to adjourn Executive Session at 8:47 by Joanie and 2<sup>nd</sup> by Roxann. All in favor.

Closing prayer by Rev. Martha Daniels

Motion to adjourn at 10:21 pm moved by Barbara and 2<sup>nd</sup> by Joanie, All in favor.