

Holy Covenant MCC Board Minutes
May 19, 2022
Via Zoom

I: Meeting called to order: 7:06 pm

Present: Joanie Baird, Martha Daniels, Barbara Adams Latsaras,
Roxann Victory via Zoom

Regrets:

Guests:

II: Opening Prayer – Roxann Victory

III: Check-In:

- Barbara – Feeling better and worried about the garage sale.
- Joanie – Work is feeling strained with co-worker. New HR person is wonderful and supportive and smiles all the time. Car is good.
- Martha – Looking forward to her 3-day retreat this weekend. Her son Ben has drills and is transferring to Chicago reserves. Gets 2nd booster shot Thursday.
- Roxann – Working a lot and nights. Uneventful day today.

IV: Approval of the April Agenda – Barbara Adams-Latsaras

Motion was made to change the Agenda to add under Fundraiser C. Rox's Ideas. Motion to approve the agenda with the changes by Roxann moved and 2nd by Martha. All in favor.

V: Approval of April 2022 Board Minutes – Barbara Adams-Latsaras

Motion to approve the April minutes by Roxann, 2nd by Barbara, all in favor.

VI: Reports

A. Clerks Report – 22 adults, 3 children

B. Treasurer's Report – Joanie Baird

a. Tithing – April 2022 assessment $\$1,836 \times .035 = \67 , which has not been paid. 2018 Assessment repayment is suspended for now.

b. IRS UPDATE – Was paid and was received by IRS. Received the green postcard from USPS back that it was received.

c. PPP Loan – We have received forgiveness for the first PPP loan, Forgiveness is pending for the second PPP loan and is no longer showing up on the PNC banking

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page for us.

d. Income – Our current Operating Fund cash balance as of 5/17/22 is about \$2,098, plus two Sunday's estimated total \$600 + Estimated Garage Sale proceeds \$500 = \$3,198 Available on May 31st which leaves \$698 left to pay other bills after paying Martha's salary for May (\$2500). So \$698 Less \$326 April unpaid bills Less \$64 April Assessment = \$308 left. \$837 Unpaid May bills leaves \$529. So we can pay all the April bills and some of the May bills.

In April 2022 we had total Operating revenue of \$1,933 and expenses of \$3,587, so we had a Net Loss of (\$1,654 for April 2022.

Bills May 2022 for Board approval:

a) Electric	\$ 80 Estimated
b) Gas	\$200 Estimated
c) AT&T	\$ 52 Fiber for internet
d) Erie Insurance	\$ 355 Monthly
e) Water, sewer	\$ 150 3 months
Total Bills	\$ 837

Flood repair Designated Fund balance is still \$8 as of 2/28/22.
Landscaping Designated Fund balance \$3 after flower purchase

HVAC Designated Fund Balance is about \$700 short, which we are expecting to get soon from the Go Fund Me campaign. There was a discussion that the money has already come in and that Joanie should check her records and adjust accordingly.

Unusual and large bills paid in April Nicor \$196 and Brookfield Water \$150

We borrowed a total of \$1800 from the Designated Fund in May, based on expected income from various Facebook and GoFundMe fundraisers.
(These will be repaid to Designated when the funds are received.)

There was general discussion about paying the bills for May and that these bills were approved for payment.

1. \$64 assessment fee should be paid
2. \$355 Erie Insurance
3. \$52 AT&T
4. April utilities

Motion by Roxann to pay April assessment & utilities and to pay May bills as money is available and the Board agrees. Barbara 2nd and all in favor.

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C. Pastor's Report

Worship

I am working with Jim Ulisse to plan the International Mr. Leather service for Sunday, May 29 at 2 pm. We have begun to sing again, but only with masks. The Worship Team is planning to ask a few individuals for recorded messages that we can insert into worship in case of emergency. We were very lucky last summer, when I broke my ankle and my mother died, that Rev. Nilsa was available for the next couple of weeks. Jim Ulisse will be leading worship on May 22.

Pastoral Care

I continue to support the two men in Cook County Jail. I continue to be available for support as needed.

Social Action Ministry

I attended a diversity workshop sponsored by Lyons Township High School and CommUnity Diversity group on April 30. I attended two sessions, one on colonialism and one on criminal record expungement. I found the second to be very good. The first was not as helpful, and while the instructor meant well, I don't think she knew the topic very well.

Administration

I continue to mainly work from home. I am in the church office one or two days a week, usually when I have a meeting or a Zoom call.

I do send out my planned schedule each week (usually)—this is to give the Board an idea of what work I am engaged in and when I am available. Just remember that sometimes things come up and the schedule gets changed.

I am out of town this week from Friday morning to Monday afternoon. I'll be in an area with poor cellular/Wi-Fi coverage, so I will probably not be online much.

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Community Outreach

SAGE continues to meet by Zoom and now in person also (hybrid) on Fridays at 1 pm. The lunches will not resume at this time—they are hoping for June.

LaGrange Ministerium is scheduled to meet May 18 and I will report on the meeting to the Board.

Thrive with Pride

The large group continues to meet via Zoom on the last Tuesday of the month at 11 am. Our smaller group (the cafe) meets on the first Thursday of the month at 7 pm. The next large group meeting will be May 24 at 11 via Zoom, and the topic will be avoiding scams, both online and off.

We had a meeting of the Café facilitators on Tuesday, May 17, and discussed some possible options/changes going forward, such as periodic meetings in person (once a quarter, or perhaps during the summer), making the presentations shorter, having the presenters come to the cafes, and increasing the social time portion of the café.

Revitalization Team

I continue to meet with Rev. Dexter. The Holy Covenant Revitalization team is setting up a meeting date.

UFMCC

Thriving in Ministry will have a formal closing ceremony on May 23 (yes, I am coming back early for it!). Thriving in Ministry is also covering the cost of General Conference registration for clergy, and I received that check this week.

Louisville Institute Grant

I continue with the readings and study, as well as setting up interviews with individuals in other denominations who work with people on the inside.

Jim Ulisse is our preacher for May 22. I am looking for supply preachers for the summer.

Motion to accept the Clerk, Treasurer & Pastor's report by Roxann, 2nd by Joanie, all in favor.

VII Continued Items

A. Building and Grounds

a. Roof Repairs

Mary Ann is waiting on Erie to make a decision on the claim. An inspection is needed to close out the previous permit from the flood. Barbara has met with the

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Brookfield inspector and the flood repairs have been approved and signed off on.

b. Air Conditioner Repairs

The AC has been repaired and is working. Barbara to contact Brookfield to get the inspector in to approve and sign off on the permit.

c. Parking

We have not heard back from Brookfield regarding our parking area and what can be done. Mary Ann is gathering quotes to blacktop the parking lot or put new stone depending on what Brookfield says we have to do.

Mary Ann is working on sign estimates.

B. Fundraisers

a. Plant Sales – Will not occur this spring at the garage sale. Possible isolated sale as a fundraiser later on.

b. Garage Sale – Patty V & Laura because of job commitments cannot be the leads but will help in any way. Mary Ann and Barbara will be the leads. We will need help with:

1. Pricing
2. Cleaning up items
3. Setting up and taking down

Barbara asked for direction on feeding those who come to help at the garage sale. The Board decided pitch in and purchase frozen Home Run Inn pizza and soda. Barbara will go shopping to purchase the items.

c. Roxann Idea

Roxann brought up the idea to have a monthly get together at PJ Klems in their party room. Possibly have money paid to eat dinner and play some games etc. Roxann will have to talk to them about it and also a swap meet.

Mary Ann through Barbara suggested a Summerfest cookout with games, prizes, food, crafts etc. in August.

C. UFMCC – See Pastor’s notes

D. Social Media Coordinator

Have changed the website for May, continued Constant Contact every week and update Facebook as needed. Events have been updated in the calendar.

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E. Revitalization Program

See the Pastor notes above. Tabled until June meeting when Andrew returns.

F. Planning for the Future

- a. We will be passing the basket again during service.
- b. The Board will be trained to do Communion.
- c. There will be recordings of readings.

G. Aurora Pride

If no one steps up by 5/22 to be the coordinator, we will cancel our participation in the parade.

Barbara to contact the Coalition of Churches that we joined to to see if we will be represented at the Chicago Pride Parade in June.

VIII New Business

A. Congregational Outreach

There was discussion about how to contact our congregation membership and other to say hi and that they are missed. Roxann will create cards for the Board to sign. Martha will talk with Holly Blonde to meet and talk about Congregational Care.

IX: Executive Session

Motion to move to Executive Session at 9:09 by Joanie, 2nd by Roxann.
Discussion about personnel matters. Motion to move out of Executive Session at 9:18 by Barbara, 2nd by Joanie

Closing prayer by Rev. Martha Daniels

Motion to adjourn at 9:19 pm moved by Joanie and 2nd by Roxann.