

Holy Covenant MCC Board Minutes
May 26, 2021
In-person meeting

- I:** Meeting called to order: 7:12 pm
Present: Joanie Baird, Martha Daniels, Barbara Adams Latsaras,
Roxann Victory
Regrets:
Guests: Mary Ann Latsaras
- II: Opening Prayer** – Joanie Baird
- III: Check-In:**
- Barbara okay
 - Joanie's job is full-time.
 - Roxann is working a lot.
 - Martha is okay, saw her son and daughter-in-law for Mother's Day.
 - Mary Ann is okay.
- IV: Approval of the May Agenda** – Barbara Adams-Latsaras
- Motion to approve the agenda by Roxann, 2nd by Barbara, all in favor.
- V: Approval of April 2021 Board Minutes** – Barbara Adams-Latsaras
- Motion to approve the April minutes by Joann, 2nd by Roxann, all favor

VI : Reports

A. Clerks Report – 21 adults, 2 children

B. Treasurer's Report – Joanie Baird

Tithing – April 2021 assessment $\$983 \times .035 = \34 which has been paid.
The 2018 repayment is suspended for now.

IRS UPDATE – Was paid and was received by IRS. Received the green postcard from USPS back that it was received.

PPP Loan – For April and May, the PPP loan will cover Martha's salary, so we should have enough income to cover the other expenses such as utilities and insurance without using any of the Krieger money. This will make the Krieger Fund last until at least August, so beyond that, our reserve will probably be used up (as well as the PPP loan).

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Income - In April 2021 we had total Operating revenue of \$983, excluding Designated donations. This caused a net loss of about (-\$3092) before adding in the \$3125 salary subsidy allocation from the PPP loan = net gain of \$3

Our current cash balance as of 5/25/20 was about \$12,866, plus one Sunday's estimated total \$200, Less May 2021 payments \$3259, means 5/31/21 Operating Fund checking account balance estimated to be \$9,807, after paying Martha's salary for June.

Current Balance in the Krieger Bequest will be about \$8478 on May 31,, since we used the PPP funds for April and May, we did not need to use the Krieger money in April or May.

Bills

High current bills for **May 2021**:

- Erie Insurance \$341
- Nicor Gas \$108

Need to Approve for April 2021

a) Electric	\$ 58 Due 4/28/21
b) Gas	\$108 May estimate. Due around 4/28/21
c) AT&T	\$ 63 May actual due 4/28/21
d) Erie	<u>\$341 Increased \$44.00 per month for 2021</u>
<u>Total Bills</u>	<u>\$570</u>

Flood repair Designated Fund balance is about \$7 as of 5/25/21 since we spent about \$63 in March.

Joanie transferred \$3125 from the PPP loan in April and in May, which will leave about \$260 left toward the May utilities

Current Balance in the Krieger Bequest will be about \$8307 after allocating the Salary subsidy for March \$1500 and the implied transfer to cover the March deficit.

We have applied for forgiveness for the first PPP loan, and I believe that we have addressed their concerns and questions, but we have not been approved yet.

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Garage Sale earned about \$542, and the raffle earned about \$268 for a total of about \$810

We received a \$700 donation for the Landscaping Fund so we can level the sidewalk, yard etc.

Motion to pay bills as they become due was moved by Joanie and 2nd by Barbara, all in favor.

C. Pastor's Report

Worship

We continue to worship via Zoom to Facebook Live. We are considering returning to worship in the sanctuary—we will continue live-streaming as well. The decision and details will be decided in this meeting..

Pastoral Care

I have continued to respond to various prayer requests, either privately or via the community prayers on Sunday, by email, Messenger, text, or phone call. I have provided pastoral support to some struggling members. I continue to support the two men in Cook County Jail via prayers, court support, visits, letters, and phone calls.

Social Action Ministry

We continue to support Share Food, Share Love Food Pantry through donations of goods and the time of church volunteers. Barb Adams-Latsaras continues to distribute the Bombas socks.

Community Outreach

Holy Covenant's Thrive with Pride Café on May 6th, at 7 pm via Zoom discussed mental health during the pandemic and the transition out of isolation. Thrive with Pride Meetings include a social time, resource sharing and information, with occasional special guests. Larger meetings are led by Kate Spelman of AgeOptions and include a presentation on a topic of interest (financial issues, legal questions, housing, health, etc.). These are recorded and are part of the smaller groups' sessions.

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UFMCC

I continue to meet with clergy and denominational leaders who are also interested in creating a ministry within MCC for people who are incarcerated, as well as assisting with re-entry. We have discussed surveying clergy and leaders on their needs, creating webinars for continuing education, and setting up support groups for clergy and lay leaders who are supporting people who are incarcerated. I continue to confer and meet with members of this group.

Revitalization Team

I continue my monthly calls with Rev. Dexter Brecht (Imago Dei MCC, Media, PA) and I met with the Revitalization team this week and discussed options.

Thriving in Ministry

I attended the training on May 20 and 21. The Thriving in Ministry program matches mentors and mentees (people who want mentors) for support in their ministry—discerning direction, how-to, accountability, etc. All discussions are confidential. I will be meeting with my mentor about once a month.

Other

I completed the book study of *The Cross and the Lynching Tree* (James Cone). I have fulfilled my needed hours of continuing education, including the requirement for anti-racism work.

Motion to accept the Clerk, Treasurer & Pastor's report by Roxann, 2nd by Joanie, all in favor.

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VII Continued Items

A. Building and Grounds Mary Ann Latsaras

1. Sign Update

Waiting on three quotes to come back. Had two companies come out to see the sign and measure it.

2. B & G update

Mary Ann is confident that the building will be ready for opening 6/6

3. Spring Fling Agenda on 5/29

The agenda will focus on the Grant Ave side of the church. Will cut a new landscaper's edge, pull out weeds, split the hostas, plant inpatients and seeds, lay fabric, etc.

4. Parking Lot & Garden

Mary Ann is looking for approval to rent a small bulldozer to level the parking lot and lay new stone.

5 & 6. Garden, Deck and Sidewalk

Mary Ann wants to update the deck and fill it. Will skim the parking lot and put the waste in the pit. Will have to get a bobcat to do the parking lot and fix the concrete by the back stairs. Will extend the drain to go to the alley.

7. Announcement

Mary Ann announced that she may not continue to be the Building and Garden maintenance person. She is still contemplating her decision.

B. Fundraisers

An Art show in September/October was discussed. We would rent space, have artsy type people upstairs, craft people outside. Roxann and Mary Ann will be working on it. Tentative date is 9/1//21

C. UFMCC News – See Pastor's notes

D. Social Media Coordinator

Have changed the website for May.

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E. Revitalization Program

See Pastor's notes

F. Planning for the Future

There was discussion about starting in person worship starting on 6/6/21 with the following in place:

- a. Inside worship with fans going and doors open.
- b. Mask required, temperature check, sanitizer and no singing
- c. Social distancing 6-ft apart
- d. Communion – wafers with wine in small wax cups
- e. Coffee hour outside with pre-wrapped treats, paper cups, non-dairy creamer

G. Renovation Recognition

Tabled until June

H. Advertising in church publications - SOP Manual

Martha handed out proposed changes to the manual regarding advertising. Pricing will be discussed between Martha and Barbara for June meeting.

VIII New Business

A. Change over to AT&T Fiber

Discussion about changing over to fiber instead of DSL that we now have. The cost will be less with fiber and the speed will be faster. Motion to move to fiber by Rox and 2nd by Barbara. All in favor. Barbara will call and make an appointment to switch over.

IX: Executive Session

Motion to move into Executive session 10:09 by Barbara, 2nd by Roxann. All in favor.

IX: Executive Session

Discussion on personnel matters. Pastor's contract to be extended to August 31st, with renew in July.

Motion to move out of executive session at 10:31 pm by Roxann, 2nd by Barbara. All in favor.

Closing prayer by Barbara Adams Latsaras

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Motion to adjourn at 10:32 pm moved by Roxann and 2nd by Joanie,
All in favor.