

**Holy Covenant MCC Board Minutes**  
**March 21, 2024**  
**Meeting Held on Zoom**

- I:** Meeting called to order: 7:40 pm  
Present: Joanie Baird, Martha Daniels, Barbara Adams Latsaras (via Zoom),  
Roxann Victory  
Regrets:  
Guests:
- II: Opening Prayer:** Joanie Baird
- III: Check-In:**
- Joanie – Eldest granddaughter is graduating in May in Maryland. Trying to get a ticket to the graduation.
  - Martha – Shoulder is hurting and it could be rotator cuff tear. Has an MRI on Saturday. Breakfast with Ben and Kristen before the MRI.
  - Roxann – Took time off next weekend. Has follow-up doctor appointments for Colin and her.
  - Barbara – Did the primary election as a PPT on Tuesday.
- IV: Approval of the March 2024 Agenda** – Barbara Adams-Latsaras  
Motion was made to approve the Agenda by Roxann and 2<sup>nd</sup> by Joann. All in favor.
- V: Approval of February 2024 Board Minutes** – Barbara Adams-Latsaras  
Motion by Barbara to approve the February Board Minutes and 2<sup>nd</sup> by Roxann. All in favor.

**VII: Reports**

**A. Clerks Report (verbal)** – 18 adults, 4 children

**B. Treasurer's Report – Joanie Baird**

**a. Tithing** – Pension for February 2024 is \$1.75 \* 18 members = \$31.50/month.

**b. Income** – In February 2024 we had Net Operating revenue of \$5,190 and expenses of \$3,770 so we had a **Net Gain of about \$1,420.**

Our current Operating Fund cash balance as of 3/20/24 is about \$13,198 plus two Sunday's estimated total \$600 = \$13,798 Total Less \$3,450 restricted to salary - less \$480 restricted for Cost Overruns less \$3000 Reserve = \$6,868 Available less \$494 unpaid March bills leaves \$6,374 unrestricted balance on March 31, 2024, less \$2630 March Salary leaves \$3,744 Unrestricted Balance on April.1, 2024 for other April expenses.

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(Adding back reserves \$3,450 Salary, \$3000 unrestricted and \$480 HVAC contingency = \$10,674 total projected Checking Account balance on April 1, 2024.)

- c. Advanced Fire & Security Invoice – Was not an invoice, just a contract. Will be signed by Barbara and returned to Advance to be scheduled by them after May. Motion by Joanie to approve the contract and 2<sup>nd</sup> by Roxann. All in favor.
- d. Unusual and/or large bills incurred in February 2024: None
  - e. Checking Balance in the Designated Fund on 2/29/24 was \$9,201 less Age Options \$152 less Age Options Zoom \$16 = \$9,033 as of 3/20/24, excluding \$16 March Age Options.
  - f. 9) Current Balance in the Age Options Designated Fund as of 3/20/2024 = \$4,371
  - g. 10) Balance in the Sign Repair Fund is still about \$2,528

**Bills March 2024 for Board approval:**

a) Electric	\$ 80
b) Gas	\$ 200
c) AT&T	\$ 52
d) Erie WC	\$ 57 Monthly
e) Water	\$ 162
f) Villa Maint Snow	\$ 0
g) CCLI	\$ 74
<b>Total Bills</b>	<b>\$399</b>

February 2024 assessment = Total income \$5,190 x .02 = about \$104

The Board set a priority for how bills should be paid ongoing. The importance of bills is as follows:

1. Pastor's Salary
2. Church insurance
3. Overdue Utility bills
4. Regular Utility bills

Motion by Joanie to pay March bills as we have the funds and they become dues 2<sup>nd</sup> by Roxann, all in favor.

**C. Pastor's Report**

Worship

I will be picking up the palms for Palm Sunday on Friday, March 22, from Betty's Flowers here in Brookfield.

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The service is finalized for Palm Sunday and I am working on the final draft of worship for Easter Sunday.

Good Friday services will be at Plymouth Place this year, at 7 pm on March 29. I am looking into getting a supply pastor for April 14—this is the Sunday after I return from a couple of days off for my birthday.

**Pastoral Care**

We continue to share prayers with the congregation.

**Social Action Ministry**

Barbara Adams Latsaras continues as our liaison with Share Food Share Love. They recently were featured in the Brookfield-Riverside Landmark.

**Administration**

Barbara is working on my contract, just needs to be signed.

**Community Outreach.**

Pints with the Pastor on March 14 had two attendees besides me. We may want to consider changing either the time or location. Pub 78 has a regular Singo game (Bingo with song titles instead of numbers) on Thursday nights at 7 pm, and that makes it difficult to have conversations.

The West Suburban Senior Center LGBTQ+ groups (formerly known as SAGE) continues its hybrid meetings.

The Brookfield/LaGrange Ministerium will meet on March 20. We will be discussing the final arrangements for Good Friday service at Plymouth Place.

**Thrive with Pride**

The large group continues to meet via Zoom on the last Tuesday of the month at 11 am. Our smaller group (the cafe) meets on the first Thursday of the month at 7 pm, also by Zoom. On February 27, the presentation will offer suggestions on increasing resiliency—the ability to deal with crises and difficult times. This is especially relevant as we continue to readjust after Covid.

**UFMCC**

Several people have contacted me, wanting to work with me on the Spiritual Advocacy Ministry. I am working on setting up a meeting in late February.

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**Other**

I will be out of town from the afternoon of Sunday, April 7 to the afternoon of April 9, in Indianapolis visiting family and observing the solar eclipse for my birthday on the 8<sup>th</sup>. I'll be available by phone if absolutely needed on Sunday afternoon and Tuesday.

There was general discussion about attending Pub Church at Pub 78 on April 14<sup>th</sup> from 12:30 to 1:30. It is a traveling church that goes from restaurants to bars.

Roxann made a motion to accept all reports and Joanie 2<sup>nd</sup>. All in Favor,

**VIII Continued Items**

**1. Building and Grounds**

**A. Nothing**

**2. Fundraisers**

- a. **Trivia** – Still need to talk to Pub 78.

**3. UFMCC –See Martha's Notes**

**4. Social Media Coordinator**

- a. **Website** - Have changed the website for March. Barbara has continued sending out emails via Constant Contact every week and updated Facebook as needed. Events have been updated in the calendar. Will remove the AA meeting from the calendar for Friday night as they will no longer be meeting at HC.

**b. VIII. New Business**

- a. **Brookfield Chamber of Commerce After Hours** – Share Food will be having an after hours open house for the Chamber of Commerce. Since we just joined it, some of the board will attend. Discussion as to if we should have one at HC.
- b. **Garage Sale April 27<sup>th</sup>** – Brookfield wide garage sale will be April 27<sup>th</sup>. We are participating and are now taking donation and looking for volunteers. No electronics. Barbara and Cheryl Bartik will run it. Rain date is April 28<sup>th</sup> on Sunday
- c. **Microsoft 365 for Non-Profits** – General discussion on whether to apply for the grant to get Microsoft free. Barbara and Roxann will report back in April.

**IX: Executive Session – None**

Closing prayer by Roxann Victory – Motion to adjourn by Rox, 2<sup>nd</sup> by Joanie at 9:27 pm