

**Holy Covenant MCC Board Minutes**  
**June 18, 2020**  
**Via Zoom**

- I: Meeting called to order: 7:18 pm via ZOOM  
Present: Joanie Baird, Martha Daniels, Barbara Adams Latsaras,  
Roxann Victory  
Regrets: Sue Calahan  
Guests: Mary Ann Latsaras
- II: **Opening Prayer** – Roxann Victory
- III: **Check-In:** Barbara is feeling good  
Joanie is still interviewing  
Martha's son and daughter-in-law's move is on hold because of Covid. Martha stressed about doing classes and tire sensor's on car not in stock.
- IV: **Approval of the Agenda** – Barbara Adams-Latsaras
- Motion to approve the agenda by Joanie, 2<sup>nd</sup> by Roxann, all in favor.
- V: **Approval of May 2020 Board Minutes** – Barbara Adams-Latsaras
- Motion to approve the May minutes by Joanie, 2<sup>nd</sup> by Martha, all in favor
- VI: **Reports**
- A. Clerks Report – 21 members**
- B. Treasurer's Report** – Joanie Baird
- **Income** - In May 2020 we had a gain of about \$151, before adding back the PPP for May Payroll \$2344 and PPP portion of the May Utilities \$154.
  - **Bills**  
Our current cash balance as of 6/17/20 is about \$4563, plus two Sundays estimated total \$750 means 6/30/20 balance estimated to be \$5,313. Therefore, we will have enough to cover Martha in full on June 30.  
  
The May 2020 assessment was  $\$3,375 \times .035 = \$102$ , which has NOT been paid. The 2018 repayment is suspended for now. (We also still owe the April 2020 Assessment \$102 plus the Mar 2020 Assessment \$79 plus Feb 2020 Assessment \$63.)  
  
4) High current bills for May 2020:  
Erie Insurance \$292  
Gas Nicor \$86  
Com Ed \$65
  - These have been deferred by UFMCC:  
  
Feb Assessment  
UFMCC \$63

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Mar Assessment  
UFMCC        \$79

Apr Assessment  
UFMCC        \$102

Barbara moves to pay UFMCC Assessment and is 2<sup>nd</sup> by Roxann, all in favor.

- **PPS Loan**

Received \$6100 on 5/1/20  
Transferred \$2344 to Operating for May salary  
Balance on 5/21 is \$3756  
Transferred \$154 May Utilities as adjusted for PPP  
Transferred \$2344 June Payroll  
Ending Unspent balance \$1259 (rounded) (Available until Nov 30 to cover Utilities)

- **AgeOption Grant**

We received the **Age Options grant \$1000** and it is now in the Designated Fund.

**C. Pastor's Report**

**Board meeting by remote App**

- Board meeting will be remote for July using SKYPE

**Worship**

We continue to worship via livestream (FaceBook Live) since March 22, 2020. When we reopen (whenever that may be), we can continue to do so, since we will not be able to sing for a while even after we can meet in person, so copyright will not be in question.

**Pastoral Care**

- I have shared prayers for several individuals. I continue to support the two men in Cook County Jail. I was able to have in-person visits with them last week.
- One of the benefits of live-streaming is that people can directly ask for prayers (in the comments box), which feels much more immediate.

**Social Action Ministry**

Share Food, Share Love continues as before—prepackaged bags with curbside delivery. BEDS is moving slowly back to their earlier practices.

**Education/Formation**

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The book study of “Inspired” will be ending in early July. We will begin a study of “Native” next. We will continue to meet via Zoom.

**Administration**

No real changes here. My main administrative concern has become cleaning up the basement after the sewer backup on May 17, which we will cover separately in this meeting.

**Fire Alarm**

Batteries will be needed next year for our fire alarms.

**Community Outreach**

- SAGE continues to meet by Zoom—mostly simply for check-ins and updates.
- The Brookfield/LaGrange Ministerium continues to meet by Zoom every week—sharing resources and hearing updates.

**UFMCC**

Funds may be available to help with restoring the basement. When we have our plans in place, and know what we need, they will be better able to tell us what they have available.

**VII Continued Items**

**A. Building and Grounds Sue Calahan & Mary Ann Latsaras**

**A. Selection of boiler contractor**

The Board has approved One Season heating to work with the insurance company and have the boiler replaced. Other quotes were Peoples \$4400 and Four Seasons \$8760. People’s was accepted because they will also work on the air conditioner to clean it and charge if necessary. Mary Ann felt that Peoples was more knowledgeable about the boiler. A motion to use One Season to replace the boiler was by Joanie and Barbara 2<sup>nd</sup>. All in favor. Martha will call Doug at Erie to let him know all the information about One Season and then let the board know what the process is and the next step.

**b. Selection of other contractors as needed to restore Fellowship Hall**

Quotes for repair of Fellowship Hall (FH) came in high from 5-Star. Marcus Kinkle gave us a quote of \$3900 for labor only and we are to get the materials. The cabinets in the kitchen will be a separate cost. Mary Ann has found some used cabinets at Habitat for Humanity for about

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\$1K. Cannot purchase anything yet as we have to wait for the plumbing to be inspected.

c. **Garage Clean-up** Mary Ann asked for approval to cut down the trees that line the Maple Ave side of the building and clean out the bushes by the parking lot. They may be adding to the flooding because of the drainage and gutters.

d. **Garage Clean-up**

Mary Ann will head up a garage clean-up day so it can be sorted out and organized.

**B. Fundraisers – On hold due to Covid-19 restriction**

**C. UFMCC News - None**

**D. Social Media Coordinator – Keeping up with the changes needed**

**E. Revitalization Program – No meetings being held**

**F. Planning for the Future**

- a. No paper, no attendance cards when church resumes
- b. Mary Ann to finish upstairs but we believe we will not be back to worship in the church until after summer. Numbers are not declining like they should be for Illinois

**VIII New Business**

A. Updated Memorandum of Understanding with AgeOptions (see attached) allowing Pride Cafes to move online and extending grant period to December 31, 2020

- c. Moved to sign the MOU by Roxann and 2<sup>nd</sup> by Joanie to accept the contract. All in Favor.

Motion to move to Executive Session at 9:43 pm by Rox and 2<sup>nd</sup> by Joanie.

**IX: Executive Session**

**A. Pastor's Contract**

- a. General discussion about pastor's contract which is dated from July 1<sup>st</sup> to June 30<sup>th</sup>, 2021.

Motion to move out of Executive Session from Rox and 2<sup>nd</sup> by Barbara at 9:59 pm. Move to end the meeting at 10:00 am by Barbara and 2<sup>nd</sup> by Roxann. All in favor.