

**Holy Covenant MCC Board Minutes**  
**July 15, 2021**  
**Via Zoom**

**I:** Meeting called to order: 7:12 pm

Present: Joanie Baird, Martha Daniels, Barbara Adams Latsaras,  
Roxann Victory

Regrets:

Guests:

**II: Opening Prayer** – Barbara Adams Latsaras

**III: Check-In:**

- Barbara okay
- Joanie's work is good, need to decide on what to do with my patio
- Roxann is working a lot.
- Martha is back to working at her desk for a few hours a day. Will get the cast off on 7/23 and will have a walking boot. Her best friend's funeral is Saturday in DC.

**IV: Approval of the July Agenda** – Barbara Adams-Latsaras

- Motion to approve the agenda by Joanie, 2<sup>nd</sup> by Roxann, all in favor.

**V: Approval of June 2021 Board Minutes** – Barbara Adams-Latsaras

- Motion to approve the April minutes by Joannie, 2<sup>nd</sup> by Roxann, all favor

**VI : Reports**

**A. Clerks Report** – 21 adults, 2 children

**B. Treasurer's Report** – Joanie Baird

**Tithing** – June 2021 assessment  $\$2,150 \times .035 = \$75$  which has been paid.  
The 2018 repayment is suspended for now.

**IRS UPDATE** – Was paid and was received by IRS. Received the green postcard from USPS back that it was received.

**PPP Loan** – We have applied for forgiveness for the first PPP loan, and I recently got a reply from PNC about some new questions which I replied to and sent attachments to document our covered expenses, and hopefully lead to approval soon. This will make the Krieger Fund last until at least August, so beyond that, our reserve will probably be used up (as well as the PPP loan).

**Holy Covenant MCC Board Minutes**  
**July 15, 2021**  
**Via Zoom**

**Income** - In June 2021 we had total Operating revenue of only \$2,150  
This caused a net loss (\$2,617) before adding the transfer of \$260 from the PPP  
Loan #2 = net loss of \$(2,357)

Our current cash balance as of 7/13/21 was about \$8,156, plus two  
Sunday's estimated total \$800, less July 2021 payments \$4,185, means  
7/31/21 Operating Fund checking account balance estimated to be \$4,771, a  
fter paying Martha's salary for August (assuming it is not changed.)

Balance in the Krieger Bequest on May 30 was about \$8500, Less \$1500  
allocated to subsidize Martha's salary for June and Less \$857 to cover the  
June adjusted deficit left about \$6100 on June 30,2021. Then less \$1500  
allocated for Martha's salary for July and Less adjusted estimated \$1100  
deficit in July would leave the July 31, 2021 Balance about \$3500. ***(This is  
already included in the \$4771 est. ending cash balance above.)***

**Bills**

High current bills for **July 2021**:

- Erie Insurance \$341

**Need to Approve for July 2021**

a) Electric	\$ 80 Est
b) Gas	\$ 50 Est
c) AT&T	\$ 85 Including 1/3 of \$100 Install fee for fiber
d) Water	<u>\$170</u>
<u>Total Bills</u>	<u>\$644</u>

June Fire alarm monitoring \$420 to be paid in July.

Total July payments to be paid in July \$1,061

Flood repair Designated Fund balance is about \$7 as of 7/15/21.

Current Balance in the Krieger Bequest will be about \$8307 after allocating  
the Salary subsidy for March \$1500 and the implied transfer to cover the  
March deficit.

We have applied for forgiveness for the first PPP loan, and I believe that we  
have addressed their concerns and questions, but we have not been  
approved yet.

**Holy Covenant MCC Board Minutes**  
**July 15, 2021**  
**Via Zoom**

Motion to pay bills as they become due was moved by Joanie and 2<sup>nd</sup> by Roxann, all in favor.

**C. Pastor's Report**

**Worship**

We continue to worship via Zoom to Facebook Live. We are considering returning to worship in the sanctuary—we will continue live-streaming as well. The decision and details will be decided in this meeting..

**Pastoral Care**

I have shared prayers for several individuals. I continue to support the two men in Cook County Jail. I continue to be available for support as needed.

**Social Action Ministry**

We are waiting for our next shipment of Bombas socks to donate at various locations. Members continue to support Share Food, Share Love Food Pantry.

**Administration**

I had planned to begin working in the church office two days a week, but that was put on hold by my fall. I continue to monitor the voicemail. I am still finding myself fatigued after a few hours at my desk, but am doing my best to keep up with emails, worship planning, and other needs of the church from home.

**Community Outreach**

SAGE continues to meet by Zoom—mostly simply for check-ins and updates. The Brookfield/LaGrange Ministerium has begun to meet in person again, although I was not able to attend the June meeting, nor can I attend the July meeting. The traditional “All Together Under the Sun” service on the first Sunday in August has been cancelled, due to a lack of personnel (on the festival side) to staff it. We are planning on it for next year.

**Thrive with Pride**

The large group continues to meet via Zoom on the last Tuesday of the month at 11 am. Our smaller group (the cafe) meets on the first Thursday of the month at 7 pm. We did not have a meeting in July, but I am planning on the small group meeting for August.

**Holy Covenant MCC Board Minutes**  
**July 15, 2021**  
**Via Zoom**

**UFMCC**

No news of note

I want to thank the Board for their support of me the last month or so, after I fell and broke my ankle June 9, and then lost my mother June 21. The visits, cards, and other assistance are all greatly appreciated.

Motion to accept the Clerk, Treasurer & Pastor's report by Roxann, 2<sup>nd</sup> by Joanie, all in favor.

**VII Continued Items**

A. Building and Grounds Mary Ann Latsaras

**1. Sign Update**

Waiting on three quotes to come back. Had two companies come out to see the sign and measure it.

**2. B & G update**

Window air conditions were installed. Two are in Fellowship Hall and one in Martha's office. Bryan Wilson, Barbara & Mary Ann's Grandson installed for us.

**B. Fundraisers**

Drag Queen at Comedy Store was presented by Roxann. She is to get more information.

**C. UFMCC News – See Pastor's notes**

**D. Social Media Coordinator**

Have changed the website for July, continued Constant Contact every week and update Facebook as needed.

**E. Revitalization Program**

On hold, planning something in September between Roxann, Andrew & Martha

**Holy Covenant MCC Board Minutes**  
**July 15, 2021**  
**Via Zoom**

**F. Planning for the Future**

There was discussion about starting in person worship starting in August contingent with Martha being able to handle the stairs and with the following in place:

- a. Update the Covid statement on the website
- b. Mask required, temperature check, sanitizer and no singing
- c. Social distancing 6-ft apart
- d. Communion – wafers with wine in small wax cups
- e. Coffee hour inside with pre-wrapped treats, paper cups, non-dairy creamer

**VIII New Business**

**A. Request for Blood Bank Space**

Barbara to contact Roxanne White at Vitalant to see what the requirements are.

**B. CCLI Music**

There was general discussion about how to use music during our hybrid service.

**C. Naper Pride 9/11 – 9/12/21**

Barbara to contact Naper Pride to see about having a space at the festival in September.

**IX: Executive Session**

Motion to move into Executive session 8:35 pm by Barbara, 2<sup>nd</sup> by Roxann. All in favor.

**IX: Executive Session**

Discussion on personnel matters. Pastor's contract to be renewed at 80% pay to December 31<sup>st</sup>, with a review of it again at the October board meeting.

Motion to move out of executive session at 9:13 pm by Roxann, 2<sup>nd</sup> by Joanie. All in favor.

Closing prayer by Martha Daniels

Motion to adjourn at 9:14 pm moved by Roxann and 2<sup>nd</sup> by Joanie, All in favor.