

Holy Covenant MCC Board Minutes
July 16, 2020
Via Zoom

- I: Meeting called to order: 7:11 pm via ZOOM
Present: Joanie Baird, Martha Daniels, Barbara Adams Latsaras,
Roxann Victory
Regrets: Sue Calahan
Guests: Mary Ann Latsaras
- II: **Opening Prayer** – Martha Daniels
- III: **Check-In:** Barbara went back to work
Joanie is still looking for a job, waiting on Census Bureau training
Martha is not taking paralegal classes any longer
Roxann is busy working making a living
- IV: **Approval of the Agenda** – Barbara Adams-Latsaras
- Addition to the agenda – Ratify plumbing costs – added into new business
 - Motion to approve the agenda with addition by Roxann, 2nd by Joanie, all in favor.
- V: **Approval of May 2020 Board Minutes** – Barbara Adams-Latsaras
- Motion to approve the May minutes by Roxann, 2nd by Barbara, all in favor
- VI: **Reports**
- A. Clerks Report – 21 members**
- B. Treasurer’s Report** – Joanie Baird
- **Tithing** – is 3.5% and we are caught up to May 2020. June 2020 assessment is \$5895 + \$206. Barbara questions whether we owe that much since, some of that money was designated for chimney repair, flooding and other designated funds. Joanie will check with Marina at UFMCC to see if designated funds are to be included with our tithe.
 - **Income** - In June 2020 we had a net loss of about (\$1213), before adding back the PPP for June Payroll \$2344 and PPP portion of the May Utilities \$154. Net effect after PPP leaves 1259 gain
 - **Bills**
Our current cash balance as of 7/16/20 is about \$3907, plus two Sundays estimated total \$200 means 7/31/20 balance estimated to be \$4,107. Therefore, we will have enough to cover Martha in full on August 1.
- The June 2020 assessment was \$5895 x .035 = \$206, which has NOT been paid.
The 2018 repayment is suspended for now.
- High current bills for June 2020:
Erie Insurance \$292

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Gas Nicor \$44
Com Ed \$85
Village of Brookfield (water/sewer) \$134

- **Need to Approve**

Electric \$85, Jul estimated due 8/1/20
Gas \$45, Jul estimated due 8/1/20
Water & Sewer \$147, May-June Actual due 8/6/20
AT&T \$63, due 7/28/20 excluding waived late fee)
Erie Ins. (Liab, multi-peril and Workers Comp) \$292, Jul Actual due 7/18/20
June 2020 UFMCC assessment \$5895 x .035 = \$206
Martha from Age Options Fund \$166
Mary Ann Latsaras- 2 checks \$184 Building & Grounds Maint. & \$454 Flood Repair

- a) Motion to pay utilities, insurance & honorarium was moved by Barbara and 2nd by Roxann to pay utilities, insurance & honorarium
- b) Motion to pay Mary Ann Latsaras \$638 moved by Roxann, 2nd by Joanie with Barbara abstaining.

- **PPP Loan**

Received \$6100 on 5/1/20
Transferred \$2344 to Operating for May salary
Balance on 5/21 is \$3756
Transferred \$154 May Utilities as adjusted for PPP
Transferred \$2344 June Payroll
Balance on 6/30 is \$1259 (rounded)
Transferred \$159 to Operating for partial July salary coverage
Balance on 7/31/20 is zero

NOTE: I will apply for PPP loan forgiveness as soon as PNC opens their portal.

C. Pastor's Report

Board meeting by remote App

- Board meeting will be remote for August using ZOOM

Worship

Rev. Nilsa Irizarry and MaryAnn Latsaras each took a Sunday worship in June, which allowed me to take some time off.

We continue to worship via Facebook live; this still seems like the best option right now. I continue to monitor both MCC communications and information from other sources (Illinois Department of Health, CDC, etc.). I have also been in communication with a couple of local church music directors, to benefit from their wisdom. From all indications, it will be sometime in the fall, at the earliest, before it will be securely safe to meet in the church building again.

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Pastoral Care

I responded to various prayer requests, either privately or via the community prayers on Sunday, by email, phone call or visit. I continue to support the two men in Cook County Jail via prayers, court support, visits, letters, and phone calls. I have shared phone calls with an attendee whose partner is in the end stages of life.

Social Action Ministry

We have received our Bombas socks! Barb Adams-Latsaras will be coordinating their distribution.

We continue to support Share Food, Share Love Food Pantry through donations of goods and the time of church volunteers.

The clergy group was meeting for a while via Zoom, but that has fallen by the wayside. I am hoping something reshapes soon.

Education/Formation

Our book study group began *Native*, by Kaitlin Curtice; she shares her journey of identity as both a Christian and a Native American (Potawatomi) woman, and how each of her identities informs the others.

Administration/Flood

We have received the check for flood damage and repair; we may be receiving another one for debris removal, but it won't be as large. We are hoping to schedule the boiler installation very soon, and to begin the rehabilitation of the Fellowship Hall, too. MaryAnn Latsaras has been instrumental in pulling all those pieces together.

Community Outreach

We will begin meeting regularly on Thursdays with a meeting on Thursday, August 6, at 7 pm. Meetings will include a social time, resource sharing and information, with occasional special guests.

UFMCC

The denomination continues to share resources and online events via a weekly newsletter. Various churches are offering virtual concerts, prayer services, and discussion groups.

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Revitalization Team

Doyle Chappell contacted me to say that he did not think he could repair “Flying Cross” well enough that it would be secure hanging in the sanctuary. However, he is committed to creating a piece of some kind for us, and will be in touch with me about that.

MaryAnn Latsaras has completed work on the fresco in the alcove in the sanctuary and continues to work on the floor in the sanctuary.

VII Continued Items

A. Building and Grounds Sue Calahan & Mary Ann Latsaras

1. Progress on Boiler

Mary Ann is meeting Bill from One Season Heating for him to get the serial number of old boiler to enter on the form to Erie. Need to get the permit. Schedule boiler and Mary Ann will be there for install.

2. Progress on Plumbing Work

Plumbing work will start on 7/23 or 7/24. Need to get the permit.

3. Progress on Fellowship Hall Rehab

Mary Ann suggests Marcus to do the repairs in the hall. We will need cabinets and flooring which are the next biggest expense. Marcus has quoted us \$3,900 for labor and flooring. We must buy the cabinets and tile.

Mary Ann talked to someone on our roof missing shingles and for our siding to be done on the church. Martha and the Board do not want to deal with salesman who go from church to church pushing their services to work with the insurance company. Most of those types of sales are fraudulent.

4. Other Work on Building

We have low spots which are seepage points. Mary Ann would like to get a couple of downspouts on the corner on the back stairs by AC. We need to buy 3-4 more sections to divert the downspouts away from the church.

Calling Saturday 7/18 off to work in the yard because of the heat. Will notify the volunteers not to show up.

Kathy Fritsch requests permission to use the church freezer and repair if necessary. All approve her request.

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B. Fundraisers

Start thinking about how to raise money online.

C. UFMCC News – None

D. Social Media Coordinator – Many views on Facebook for services

E. Revitalization Program – No meetings being held

F. Planning for the Future – No in person services for the immediate future

VIII New Business

A. Welcome back packets for congregation

Barbara discussed having something for the congregation when they return to the church such as pens or small hand sanitizer bottles.

B. Benevolence

Will discuss at Executive Session

C. Vote on plumbing contractor

Talked with Joe Stephens via Zoom about the plumbing work done.

There was a motion from Barbara to accept Joe's quote at \$4,200 to do the plumbing at the church. It was 2nd by Joanie with Roxann abstaining.

Motion to move to Executive Session at 9:21 pm by Rox and 2nd by Joanie.

IX: Executive Session

A. Benevolence

Discussion was had and no vote taken.

Motion to move out of Executive Session from Rox and 2nd by Barbara at 9:34 pm. Move to end the meeting at 10:00 am by Barbara and 2nd by Roxann. All in favor.

Closing prayer by Roxann.

Motion to adjourn by Roxann, 2nd by Joanie. All in favor. Meeting ends at 9:36 pm.