

# Holy Covenant MCC Board Minutes July 2019

- I: Meeting called to order: 7:20 pm  
Present: Martha Daniels, Barbara Adams Latsaras, Roxann Victory, Sue Calahan  
Regrets: Joanie Baird  
Guests:
- II: **Opening Prayer** – Roxanne Victory
- III: **Check in** – Everyone is good.
- IV: **Approval of the Agenda** – Barbara Adams Latsaras
- Sue motion to accept the agenda, 2<sup>nd</sup> by Roxanne, all in favor in favor.
- V: **Approval of June 2019 Board Minutes** - Barbara Adams Latsaras
- Motion to approve the June minutes by Barbara, seconded by Sue, all in favor.
- VI: **Reports**
- A. Clerk's Report (verbal) – Barbara Adams Latsaras
- We are holding at 25 – added two from baptism last month
- B. Treasurer
- In June we had small gain of \$261 but even after paying all June bills we ended June with about \$2800 cash in the bank.
  - All June bills are paid except the Fire Alarm monitoring \$420. The Dance and Auction together brought in about \$1600. With that plus the DQ Bingo about \$300 and estimated remaining offerings, we were able to pay all remaining bills for June and pay Martha for July on time and in full and had a small surplus.
  - All of the July bills are paid except the Com Ed due 7/26, the ACS bill which is not taken out until the end of the month, and the Nicor bill, which is not due until about 8/5/19. See the Cash Requirements report for details.
  - However, due to postponing the Garage Sale, our current cash balance as of 7/23/19 is only \$1926. Therefore, I am unable to pay Martha the full amount for Aug on 7/28 as scheduled, so I am paying only \$1900 now and the remaining \$443 the following week, assuming we take in at least that amount. For the same reason, the utilities will be paid late also.
  - I paid about \$272 for the 7% assessment on the June 2019 income, and approximate \$100 payment on 2019 assessments, for a total of about \$372 for both years combined which was paid in July.

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## July 2019

- Unusual bills for June 2019:
  - a) Fire alarm monitoring \$420 (part of June income statement, but still not paid yet).
  - b) Liability and Worker's Comp insurance \$243 which was paid.
- Sue Calahan went to PNC and signed the signature card.

### **C. Pastor's Notes**

#### **Worship**

Our summer sermon series focuses on movies; we've seen clips of "The Fellowship of the Ring" (commissioning and going out into the world), "Simon Birch" (insiders and outsiders), and "Fried Green Tomatoes" (listening—or not). Future clips will include "Chocolat," "The Adventures of Priscilla, Queen of the Desert," and "The Apostle."

Rev. Nilsa Irizarry will be the supply preacher on August 11, and Rev. Doreen Sturba-DeZur on October 20 and November 3. I'm still trying to fill the slot for September 22.

The community summer service will be August 4 at 11 am (this is a time change from last year).

#### **Pastoral Care**

I responded to various prayer requests, either privately or via the community prayers on Sunday. I continue to support the two men in Cook County Jail via prayers, court support, visits, letters, and phone calls.

#### **Social Action Ministry**

We continue as usual with Share Food Share Love. We hosted BEDS June 24 – 30.

#### **Education/Formation**

I'm collecting books for the Holy Covenant Little Free Library. I don't have the bookcase yet, but will be looking in the next few weeks.

#### **Administration**

I will be gone October 18 -21 for my sister's birthday (Rev. Doreen will be leading worship on October 20). In November, I have my planned writing retreat, Friday November 1- Monday, November 4 (Rev. Doreen preaching on November 3), and. I will be in town for Christmas this year, as Ben and Caitlin are planning to be here.

#### **Personnel—Executive Session**

#### **Community Outreach**

There are several events in the community—I post the flyers as they are available. Besides the community worship service, CommUnity will be having their annual rally on September 8 at LaGrange Village Hall, Indivisible Brookfield meets on the third or fourth Tuesday of the month, and First United Methodist Church of LaGrange will be hosting a discussion by Rev. Sharon Risher. Pastor of Mother Emmanuel AME church in Charleston, of her book, "For Such a Time as This," on Thursday, August 14 at 7 pm.

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## **MCC**

Rev. Elder Cecilia Eggleston was elected as the new moderator for MCC. The by-law changes were mostly tabled to await the new Governing Board's plans and direction.

Motion to accept all reports – Roxann motions, 2<sup>nd</sup> by Sue, all approved

## **VIII: Continued Items**

### **A. Buildings and Grounds – Sue Calahan**

- Clean-up date - Call Brookfield to check on any codes for handicap bars and what we need to do
- Will install new toilet paper holders and put old copier outside with help and a free sign
- Flying Cross is coming to Holy Covenant and is 92" x 51" W. Will have to install a rod on the south window.
- Boy scouts to clean the side of the church to finish getting a badge.
- Sign needs new bulbs
- Numbers on back of garage need to be added
- Trouble alarm means we lost power. Had the alarm company call Barbara and Martha. Sue to talk to the alarm company to add Joanie, Roxann and herself.

### **B. Fundraising – Rev. Martha Daniels**

- Garage Sale rescheduled for September 28<sup>th</sup> come rain or shine HamBingo will be at Hamburger Mary's in Oak Park on Sunday 7/28 at 7 pm with Sue being the lead. Other dates that will be submitted to HamBingo is 9/22, 9/15, 10/20, 10/13, 11/17, 11/24, 12/15 12/8. Barbara to contact TJ with the dates to see which ones we can have for the next four months.
- Church fall dance is scheduled for 11/9
- Church decorating for Christmas is 11/30

### **C. UFMCC News – Rev. Martha Daniels**

See Pastor's General Conference July 1<sup>st</sup> through July 4<sup>th</sup> Rev. Elder Cecilia Eggleston was elected as the new moderator for MCC. The by-law changes were mostly tabled to await the new Governing Board's plans and direction

### **D. Social Media Coordinator – Barbara Adams Latsaras**

- Returned Facebook and website back to regular pictures from Pride month.
- Continuing to add videos to the website and upload to YouTube
- Removed Ian from website
- Continued posting to Instagram and Facebook
- Sending out newsletter monthly with Constant Contact
- Every week sending out about Martha's movie sermons with YouTube video of the movie and the video of the sermon

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### E. Revitalization – Rev. Martha Daniels

- Nothing – tabling the name change of the church

### F. Congregational Meeting dates and preparation

#### a. Budget draft due August 15<sup>th</sup> with revision due September 18

- Need budget requests by 8/15 from:
  - Social Media – Barbara
  - Grounds & Building – Susan
  - Social Action Ministry (SAM) – Holly
  - Worship – Martha

#### b. Board vacancies: to be posted by September 15, 2019 There are two openings for the new Board to be voted for in November

- Joanie is up for reelection
- Barbara, Roxann and Susan have one more year on the Board
- Terms for Board is 2-years staggered up to 5 people on the Board
- Openings for the Board is to be posted by September 15, 2019

### IX: New Business

**A. Pastor Evaluation** – Pastor evaluation form to be revamped and distributed to the congregation on 8/25 to 9/8. Will do it with paper and online. Compile and present to Martha at the September Board meeting.

### IX: Executive Session if needed (closed)

- Moved to executive session at 8:50 pm by Martha and 2<sup>nd</sup> by Roxanne.
- Personnel Issues – General discussion – Rev. Martha Daniels updated the Board on a personnel matter.

Sue moves to come out of executive session at 8:54 with a second from Roxann, all in favor.

Sue moves to end meeting at 8:54 pm with Roxann 2<sup>nd</sup>, all in favor.

Closing prayer: Barbara Adams Latsaras