

**Holy Covenant MCC Board Minutes**  
**December 15, 2022**  
**In person**

**I:** Meeting called to order: 7:15 pm

Present: Joanie Baird, Martha Daniels, Barbara Adams Latsaras,  
Roxann Victory

Regrets:

Guests:

**II: Opening Prayer** – Roxann Victory

**III: Check-In:**

- Barbara – Lost \$120 on Wednesday, money was for dinner. Got a \$100 bonus from work for Christmas.
- Joanie – Thinking of going to PA to visit with her daughter. Trying to figure out how to get there either by renting a car or flying. Work is good.
- Martha – Weird week. Tuesday was court support> Lots of cases of COVID in her Elmhurst Choral Sunday and Monday. Made plans with Ben for Christmas Eve and Christmas Day.
- Roxann –Working a lot. Same as usual.

**IV: Approval of the December Agenda** – Barbara Adams-Latsaras

Motion was made to approve the by Roxann and 2<sup>nd</sup> by Joanie. All in favor.

**V: Approval of November 2022 Board Minutes** – Barbara Adams-Latsaras

Motion by Roxann to approve the Board Minutes, 2<sup>nd</sup> by Joanie. All in favor.

**VI: Selection of Board Officers**

**Joanie Baird – Treasurer**

**Barbara Adams Latsaras – Board Clerk**

**Roxann Victory – Vice Moderator & Assistant Treasurer**

**VII: Reports**

**A. Clerks Report** – 22 adults, 3 children. One member Robert “Wiz” Hathaway passed on November 15<sup>th</sup>.

**B. Treasurer’s Report – Joanie Baird**

**a. Tithing** – November 2022 assessment = Adjusted income (excluding Designated and Donor payments of church bills) \$3,933 x .035 = about \$138 which has NOT been paid. 2018 Assessment repayment is suspended for now.

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**b. Income** – Our current Operating Fund cash balance as of 12/15/22 is about \$2,257 plus two Sunday's estimated total \$600 = \$2,857 available less Martha's salary for Jan 2023 (\$2500) leaves only \$357 after paying Salary less \$307 unpaid December bills. This leaves a subtotal \$50 after paying December bills and December salary.

**Bills December 2022 for Board approval:**

a) Electric	\$ 75 Est
b) Gas	\$ 180 Est
c) AT&T	\$ 52
d) Erie Insurance	\$ 355 Monthly
<u>Total Bills</u>	<u>\$ 662</u>

Flood repair Designated Fund balance is still \$8 as of 11/17/22.

September HVAC Designated Fund Balance is about \$935.

We borrowed a total of \$1800 from the Designated Fund in May, based on expected income from various Facebook and GoFundMe fundraisers. (These will be repaid to Designated when the funds are available.)

There was general discussion about paying church insurance as they will be dropping us in 2023. If we do not pay the insurance and are cancelled it would be harder for us to obtain insurance on the building should something happen. It was decided to continue paying our Erie insurance bill. The Board set a priority for how bills should be paid ongoing. The importance of bills is as follows:

1. Pastor's Salary
2. Church insurance
3. Overdue Utility bills
4. Regular Utility bills

Motion by Joanie to pay December bills as money is available and the Board agrees. Roxann 2<sup>nd</sup> and all in favor.

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**C. Pastor's Report**

**Worship**

**Pastoral Care**

The community prayers continue. I continue to support the two men in Cook County Jail; this seems to be drawing closer to a resolution. I continue to be available for congregational support as needed. I have begun contacting individuals we haven't seen in a while, with some good results.

**Social Action Ministry**

I volunteered at Share Food Share Love on Saturday October 15 (Tuesdays are not possible for me, since that's when my choir rehearses). November and December have proved to be too busy for me to do so. I plan to volunteer in November.

**Administration**

I am generally in the church office two days a week, most often Tuesdays and

**Community Outreach**

SAGE continues to meet by Zoom; and now in person also (hybrid) on Fridays at 1 pm.

LaGrange Ministerium will meet next week; I expect we will be planning for Martin Luther King Day in January.

**Thrive with Pride**

The large group continues to meet via Zoom on the last Tuesday of the month at 11 am. Our smaller group (the cafe) meets on the first Thursday of the month at 7 pm via Zoom (next meeting January 5, 2023).

There won't be a large group meeting in December.

**Revitalization Team**

I continue to meet with Rev. Dexter. The team is setting up a meeting for discussion and planning.

**Education and Formation**

Our next book study will be January 29, and will focus on Braiding Sweetgrass, a beautiful reflection on the ways Native American physical health and love of the natural world are blended into a deep theology..

**UFMCC**

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We are still waiting for the final details on the presentation of the John Hose award. It will include presentation of a plaque by an MCC clergy, and a video comment by Rev. Elder Cecelia. I am hoping to be able to include this in a worship service.

**Louisville Institute Grant**

I continue with the readings and study, as well as setting up and conducting interviews with individuals in other denominations who work with people on the inside, and learning from MCC clergy who have worked in this ministry.

**Other**

On December 7, 2022, the following individuals attended a safety training by the Brookfield Police at Holy Covenant: Holly Blonde, Andrew Hillum, Barbara Adams Latsaras, Roxann Victory, Joanie Baird, and Rev. Martha Daniels..

Motion to accept the Clerk, Treasurer & Pastor's report by Barbara, 2<sup>nd</sup> by Roxann, all in favor.

**VII Continued Items**

**A. Building and Grounds**

**a. Roof Repairs**

Nothing from the contractor yet on the roof and siding

**B. Fundraisers**

**a. Drag Queen Bingo – Tabled until January.**

**b. PJ Klems – Tabled until January**

**C. UFMCC – See Pastor's notes**

**D. Social Media Coordinator**

Have changed the website for December, continued Constant Contact every week and update Facebook as needed. Events have been updated in the calendar.

**E. Revitalization Program**

See the Pastor notes above.

**F. Planning For The Future**

Barbara and Mary Ann donated a Ring Doorbell for the front door. Needs to be

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installed. Waiting on better weather and Rox's Dad Mike to do it.

**VIII New Business**

**A. Approval of Congregational Meeting Minutes November 20, 2022 (to be presented to Congregation at 2023 Congregational Meeting)**

Motion to Approve by Joanie and 2<sup>nd</sup> by Roxann. All in favor.

**B. New Building Insurance**

Erie Insurance has dropped us for building insurance. Kurland is trying to find us another insurance company. Barbara will investigate other companies that can insure us.

**C. Age Options MOU (Memorandum of Understanding) for Thrive With Pride**

Martha to sign the contract and send back to them. Martha will check and see what costs she has expended for Thrive With Pride through the 2022 year and will submit for reimbursement. We will reimburse her for the Zoom membership which is \$149.90 for a year

Motion to approve the MOU by Barbara and 2<sup>nd</sup> by Joanie. All in Favor.

**Barbara to purchase 3 poinsettias for Christmas service.**

**IX: Executive Session - None**

Closing prayer by Joanie Baird.

Motion to adjourn at 9:13 pm moved by Roxann and 2<sup>nd</sup> by Barbara.