

**Holy Covenant MCC Board Minutes**  
**April 15, 2021**  
**Via Zoom**

**I:** Meeting called to order: 7:30 pm via ZOOM  
Present: Joanie Baird, Martha Daniels, Barbara Adams Latsaras,  
Roxann Victory  
Regrets:  
Guests: Mary Ann Latsaras

**II: Opening Prayer** – Joanie Baird

**III: Check-In:**

- Barbara had some medical issues
- Joanie's job is going from temp to full-time.
- Roxann is doing good, working a lot.
- Martha is okay, will get her 2nd vaccine shot on Friday
- Mary Ann is okay.

**IV: Approval of the Agenda** – Barbara Adams-Latsaras

- Motion to approve the agenda by Roxann, 2<sup>nd</sup> by Barbara, all in favor.

**V: Approval of March 2021 Board Minutes** – Barbara Adams-Latsaras

- Motion to approve the March minutes by Roxann, 2<sup>nd</sup> by Martha, all favor

**VI : Reports**

**A. Clerks Report** – 21 adults, 2 children

**B. Treasurer's Report** – Joanie Baird

**Tithing** – March 2021 assessment  $\$1061 \times .035 = \$37$  which has been paid.  
The 2018 repayment is suspended for now.

**IRS UPDATE** – Was paid and was received by IRS. Received the green postcard from USPS back that it was received.

**PPP Loan** – I will transfer \$3125 from the PPP loan in April, which will leave about \$3385 to cover the May salary with about \$260 left toward the May Utilities. For April and May, the PPP loan will cover Martha's salary, so we should have enough income to cover the other expenses such as utilities

**Holy Covenant MCC Board Minutes**  
**April 15, 2021**  
**Via Zoom**

**PPP Loan – (cont)**

and insurance without using any of the Krieger money. This will make the Krieger Fund last until at least August, so beyond that, our reserve will probably be used up (as well as the PPP loan).

**Income** - In Mar 2021 we had total Operating income of \$1061, excluding Designated donations. This caused a net loss of about (-\$3255) before adding in the salary subsidy allocation from the Krieger Bequest \$1500 = net loss of (\$1755)

Our current cash balance as of 4/14/20 was about \$8524, plus two Sundays estimated total \$500, plus transfer \$3125 from PPP loan less Mar 2021 payments \$3498, means 4/30/21 Operating Fund checking account balance estimated to be \$8,651, after paying Martha's salary for May.

Current Balance in the Krieger Bequest will be about \$8307 after allocating the Salary subsidy for March \$1500 and the implied transfer to cover the March deficit.

**Bills**

High current bills for **April 2021**:

- Erie Insurance \$341
- Nicor Gas \$138

**Need to Approve for April 2021**

a) Electric	\$ 60	Due 3/28/21
b) Gas	\$140	April estimate. Due around 3/28/21
c) AT&T	\$ 63	April actual due 3/28/21
d) Erie	<u>\$341</u>	Increased \$44.00 per month for 2021
<u>Total Bills</u>	<u>\$604</u>	

Flood repair Designated Fund balance is about \$7 as of 4/14/20, since we spent about \$63 in March.

Current Balance in the Krieger Bequest will be about \$8307 after allocating the Salary subsidy for March \$1500 and the implied transfer to cover the March deficit.

We have applied for forgiveness for the first PPP loan, and I believe that we have addressed their concerns and questions, but we have not been approved yet.

**Holy Covenant MCC Board Minutes**  
**April 15, 2021**  
**Via Zoom**

Motion to pay utilities as they become due was moved by Barbara and 2<sup>nd</sup> by Roxann, all in favor.

**C. Pastor's Report**

**Worship**

We continue to worship via Zoom to Facebook Live.

Palm Sunday (March 28) worship closed with video readings of the Passion story.

For Good Friday, April 2, Mary Ann Latsaras offered a short meditation as part of a service of prayers and reflection.

On Easter Sunday, we opened with a Sunrise Service at 8:30 am (attended by six people)—reflection and prayers outside in our garden. This was followed by a livestream of worship at 10 am, from the sanctuary.

**Pastoral Care**

I have continued to respond to various prayer requests, either privately or via the community prayers on Sunday, by email, Messenger, text, or phone call. I have provided pastoral support to some struggling members. I continue to support the two men in Cook County Jail via prayers, court support, visits, letters, and phone calls.

**Social Action Ministry**

We continue to support Share Food, Share Love Food Pantry through donations of goods and the time of church volunteers. Barb Adams-Latsaras continues to distribute the Bombas socks.

**Community Outreach**

Holy Covenant's Thrive with Pride Café for April was cancelled due to illness. We are scheduled to meet on May 6<sup>th</sup>, our regular meeting day (the first Thursday of the month) at 7 pm via Zoom. Meetings include a social time, resource sharing and information, with occasional special guests. Larger meetings are led by Kate Spelman of AgeOptions, and include a presentation on a topic of interest (financial issues, legal questions, housing, health, etc.). These are recorded and are part of the smaller groups' sessions.

**Holy Covenant MCC Board Minutes**  
**April 15, 2021**  
**Via Zoom**

**UFMCC**

I met with a group of clergy and denominational leaders who are also interested in creating a ministry within MCC for people who are incarcerated. We made some plans and discussed several possible directions the ministry might take.

**Revitalization Team**

I continue my monthly calls with Rev. Dexter Brecht (Imago Dei MCC, Media, PA) and I met with the Revitalization team this week and discussed options.

**Other**

I continue to accumulate continuing education hours. The Prophetic Preaching class will be completed on April 22. I have also enrolled in a book study of The Cross and the Lynching Tree (James Cone), which began last night (Wednesday, April 14) and runs through May 12.

Motion to accept the Clerk, Treasurer & Pastor's report by Joanie, 2<sup>nd</sup> by Roxann, all in favor.

**VII Continued Items**

**A. Building and Grounds Mary Ann Latsaras**

**1. Progress on Fellowship Hall Rehab** Mary Ann working on getting quotes to fix the sign.

**B. Fundraisers**

- a) Garage sale is on May 15<sup>th</sup>. Barbara & Mary Ann will be running the garage sale with those who can help.
- b) Mary Ann & Roxann met on 4/11 at church and discussed the two fundraisers. Food selling with an outside BBQ and our stone dedication. Rox will purchase the 1<sup>st</sup> one for her sister Stephanie. Big rocks will cost \$150, medium will be \$75.00 and small unknown.
- c) Roxann and Mary Ann will talk more about art therapy for Friday, 5/21 which will be \$30 in person and \$16 via Zoom. It will start at 7:00 pm.
- d) Roxann will check on social events company

**C. UFMCC News – See Pastor's notes**

**D. Social Media Coordinator**

Have changed the website for April. Have added a new calendar to the website which will have the links to any Zoom meetings.

**Holy Covenant MCC Board Minutes**  
**April 15, 2021**  
**Via Zoom**

**E. Revitalization Program**

Team met on 4/14/21 and are working with Katie Fasullo of SAGE with LGBT seniors sharing history with youth. Seniors will be talking with the youth in person or via phone, zoom, etc. It would be youth from the area schools.

**F. Planning for the Future Review COVID-19 numbers**

- a. In person worship criteria – Will be reassessing at the May 2021 board meeting.

**Planning for May**

- b. We will still live stream probably through May. We will continue to watch the numbers and possibly have outside services in June.

**G. Renovation Recognition**

Mary Ann has found shelves to put up. She needs pictures of the renovation for recognition.

**H. Advertising in church publications - SOP Manual**

Tabled until May

**I. Advertising in Riverside/Brookfield Landmark**

Business card advertisement was done for us and approved to be included in the online/print editions for a year. Thrive with Pride monies were used to pay for the advertisement. The advertisement was created with Thrive with Pride in mind.

**VIII New Business**

**A. Church Usage for Group – Barbara Adams Latsaras for Alyssa Relyea**

Alyssa came to the church looking to use the building for one night a month for a group meeting for survivors of suicide. Barbara moved for approval with Joanie 2<sup>nd</sup>. All in favor. Barbara to contact Alyssa to let her know and arrange for a key pickup.

**IX: Executive Session**

Motion to move into Executive session 8:42 by Roxann, 2<sup>nd</sup> by Barbara. All in favor.

**Holy Covenant MCC Board Minutes**  
**April 15, 2021**  
**Via Zoom**

**IX: Executive Session (cont)**

Discussion on personnel matters.

Motion to move out of executive session at 8:59 pm by Joanie, 2<sup>nd</sup> by Roxann. All in favor.

Closing prayer by Joanie Baird

Motion to adjourn at 9:00 pm moved by Roxann and 2<sup>nd</sup> by Barbara, All in favor.