

Holy Covenant MCC Board Minutes June 2019

- I: Meeting called to order: 7:05 pm
Present: Martha Daniels, Barbara Adams Latsaras, Joanie Baird, Roxann Victory, Sue Calahan
Regrets:
Guests:
- II: **Opening Prayer** – Rev. Martha Daniels
- III: **Check in** – Everyone is good. Joanie is still working.
- IV: **Approval of the Agenda** – Barbara Adams Latsaras
- Sue motion to accept the agenda, 2nd by Barbara, all in favor.
- V: **Approval of May 2019 Board Minutes** - Barbara Adams Latsaras
- Motion to approve the May minutes by Roxanne, seconded by Sue, all in favor.
- VI: **Reports**
- A. Clerk's Report (verbal) – Barbara Adams Latsaras
- We are holding at 23 members
- B. Treasurer
- 1) In May we had a loss of over \$1500 but even after paying all May bills we ended May with a bout \$2300 cash in the bank due to the carryover of about \$4100 on April 30.
 - 2) All June bills are paid except the Com Ed due 6/26 and the Nicor bill, which is not due until about 7/5/19. The Dance and Auction together brought in about \$1600. With that plus the DQ Bingo and estimated remaining offerings, we will be able to pay all remaining bills for June and pay Martha for July on time and in full and probably have a small surplus. See the Cash Requirements report for details.
 - 3) I paid about \$164 for the 7% assessment on the May 2019 income, and the approx. \$100 payment on 2018 assessments, for a total of about \$265 for both years combined which was paid in June.
 - 4) Unusual bills for April 2019:
 - a) Fire alarm testing \$290
 - b) Liability and Worker's Comp insurance \$243
 - c) Registration for Pastor and Lay Delegate for virtual participation in the UFMCC 2019 National Conference. \$205
 - d) Final payment on old copier maintenance \$56.
 - e) Set up new ACS attendance and giving records program \$79 plus monthly fee \$31 totals \$110 for May
- A. Signatures Update – Sue to go sign signature card before July Board Meeting

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C. Pastor's Notes

Worship

Rev. Mary Ann Dier-Zimmerman will be our supply pastor for July 21, I am working on summer worship plans, including a sermon series.

The community summer service will be August 4 at 11 am (this is a time change from last year).

Pastoral Care

I responded to various prayer requests, either privately or via the community prayers on Sunday. I continue to support the two men in Cook County Jail via prayers, court support, visits, letters, and phone calls.

Social Action Ministry

We continue as usual with Share Food Share Love. We will host BEDS June 24 – 30. They will be bringing in supplies during the day on Monday the 24th, and all will be cleared out the morning of July 1st. They are usually out by 8 am, so there won't be a conflict with Sunday worship. I have let AA know about the evenings of the 28th, 29th, and 30th.

Education/Formation

I would like to set up a bookcase of reading materials on a variety of topics for the congregation. These would be mostly books that I have read and found enlightening or interesting—some are on social justice topics (racism, immigration, LGBTQ history, gender studies, etc.), others spiritual (Bible studies, books of prayers, etc.), some are simply good books (novels, biographies, etc.). It would be on the honor system—if someone wants to keep a book after they have read it, that's fine, or they can bring it back so someone else can read it. People can, of course, also donate books. I'm thinking of the space where the old copy machine is, once we have moved that out. I would need a bookcase—I've been keeping my eye out for one, but haven't been successful yet (I'm thinking a small three-shelf one would work).

Administration

I will be gone July 18-21 on a short vacation. In November, I have my planned writing retreat, Friday November 1- Sunday, November 3. I will probably also take a weekend or so in September. I will be in town for Christmas this year, as Ben and Caitlin are planning to be here.

Personnel—Executive Session

Community Outreach

There are several events in the community—I post the flyers as they are available.

I attended the Mental Health First Aid class on May 18, sponsored by NAMI (DuPage and Metro Suburban) and Community Memorial Foundation. That earned me 8 contact hours for

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Continuing Education, on top of the 20 contact hours (2 CEUs) from the event in January, so I should be good for my clergy license CE requirement for 2020.

MCC

I will be working from home July 1 and 2, in order to participate in the Virtual General Conference. Several web meetings have been held in preparation, and I have attended those as I am able.

Motion to accept all reports – Roxann motions, 2nd by Joanie, all approve

VIII: Continued Items

A. Buildings and Grounds – Sue Calahan

- Clean-up date - Continued until July
- Need a new kitchen faucet
- Bulbs are needed for the sign outside
- Numbers need to be put on the garage

B. Fundraising – Rev. Martha Daniels

- HamBingo will be at Hamburger Mary's in Oak Park on Sunday 6/23 at 7 pm with Barbara being the lead. Next HamBingo is July 28th with Susan being lead and Roxann will do August 25th HamBingo. Will discuss in July the rest of the year dates.
- Garage sale cancelled for June 22nd because of weather reports. New date is July 20th. We will come to the church on the 22nd to clean out the garage and for Holly to go through the clothes.

C. UFMCC News – Rev. Martha Daniels

- See Pastor's notes – Nothing new General Conference coming up July 1st through July 4th. Holly and Martha will be virtual voting on July 2nd for Moderator, By-laws and Governing.

D. Social Media Coordinator – Barbara Adams Latsaras

- Changed website and Facebook to reflect Pride month.
- Continuing to add videos to the website and upload to YouTube
- Will remove Ian from the website
- Continued posting to Instagram and Facebook

E. Revitalization – Rev. Martha Daniels

- What are we center and focused on? was the subject at the Revitalization meeting.
 - We need to get involved in Pride events.
 - Eternal Joy MCC wants us to be involved in their 40-year anniversary celebration on October 6th in Dayton, OH

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F. Aurora Pride Parade – June 9th

Aurora Pride parade was a short route. We handed out Dr. Ron Holt coloring books, bracelets, beads and flyers for the dance. Did not get pictures on the route because it was running very fast.

We will keep on doing the parade to gain visibility. Maybe be selective on going to other Pride events next year as there was a Pride Picnic with a faith area in Bolingbrook and there is the Pride Walk on June 29th in Berwyn which we will participate in.

G. Administrative Tasks

- Nothing and will be removed in July as the administrative tasks have been taken over.

H. Servant Keeper & Realm – Barbara Adams Latsaras

- Access to the Board has been given to everyone. Realm is a cloud-based software and can be accessed online anywhere including on Apple and Android devices.
- Barbara has entered all giving into Realm and attendance which brings us up-to-date on everything. Very easy to keep up with it now.

IX: New Business

- A. Pastor Evaluation – Barbara to send last year's pastor evaluation form to Rev. Martha to look over.

IX: Executive Session if needed (closed)

- Moved to executive session at 8:35 pm by Roxann and 2nd by Joanie.
- Personnel Issues – General discussion
A motion to approve a letter that Martha compose and will send to Ian Thiel via certified mail requesting time sheets.

Sue moves to come out of executive session at 8:48 with a second from Roxann, all in favor.

Barbara moves to end meeting at 8:50 pm with Roxann 2nd, all in favor.

Closing prayer: Sue Calahan